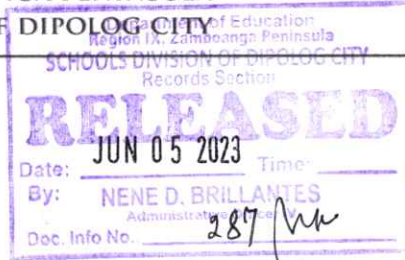




Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



05 June 2023

DIVISION MEMORANDUM
 No. 287, s. 2023

**LIST OF WOODBADGE HOLDER PARTICIPANTS TO ATTEND
 EMERGENCY SERVICE TRAINING INSTRUCTOR COURSE (ESTIC)
 FOR THE WESTERN MINDANAO REGION (WMR)**

To: **All Elementary and Secondary Public Schools**
All Public Schools District Supervisors
All others concerned
This Division

1. This is to disseminate for information and guidance of all concerned on the conduct of the Emergency Service Training Instructor Course (ESTIC) for the Western Mindanao Region (WMR) on June 9-13, 2023 at Florentino T. Daarol Scout Camp, Barangay Compra, Liloy, Zamboanga del Norte.

2. **Hereunder listed Woodbadge Holders are encouraged to attend the said activity:**

NAME	POSITION	SCHOOL
Olalio D. De Los Santos	PSDS – WBH	SDO-CID
Haris T. Liong	Master Teacher I – WBH	Gulayon IS
Ian T. Dael	Teacher III – WBH	Olingan ES
Geral Dumat-ol	Teacher III – WBH	San Alfonso ES
Raymer Retes	Teacher I – WBH	Guinsangaan ES
Kim Grapa	Teacher I – WBH	Sta. Filomena IS
Leo Taman	HT I – WBH	ZNNHS
Rey Caermare	Teacher III – WBH	Laoy Olingan ES
John Dyrill Regencia	Teacher III – WBH	Galas ES
Reynaldo Alcantara	MT I – WBH	Estaka CS
Ranell Magallanes	MT I – WBH	ZNNHS
Ryan Eguia	Teacher III – WBH	DPDS
Angelito Maligro	Teacher I – WBH	ZNNHS

3. *Registration and other expense relative to the ESTIC participation may be charged to local and/or other school funds subject to their availability and the usual accounting and auditing rules and regulations.*

4. Attached is a copy of the Council Office Memorandum dated May 04, 2023, for reference.

5. Immediate dissemination of this memorandum is enjoined.


MA. LIZA R. TABILON EdD., CESO V
 Schools Division Superintendent

//SGOD-SMN



Address: Purok Farmers, Olingan, Dipolog City
 Telephone No.: (065) 908-2583
 Email Address: dipolog.city@deped.gov.ph
 Website: dipologcitydivision.net
 FB Page: <https://www.facebook.com/depeddipologcity>

Boy Scouts of the Philippines
Western Mindanao Region
ZAMBOANGA DEL NORTE – DIPOLOG – DAPITAN CITY COUNCIL
Dipolog City

RECORDS SECTION
DepEd Division Office - Zamboanga

RECEIVED
Department of Education
Division Office - Dipolog City
409
10:21
5/12/23

May 04, 2023

COUNCIL OFFICE MEMORANDUM
Number 05, s. 2023

**TO : ALL DISTRICT SCOUTING COMMITTEE CHAIRMEN (DISTRICT CHAIRMEN)
DISTRICT SCOUTING COMMISSIONERS (PUBLIC SCH. DIST. SUPERVISOR)
DISTRICT BSP SCOUTING COORDINATORS
INSTITUTIONAL HEADS (SCHOOLS PRINCIPAL)
INSTITUTIONAL BSP COORDINATORS (Elementary/Secondary)
AND ALL PRIVATE INSTITUTIONAL HEAD**

**SUBJECT : EMERGENCY SERVICE TRAINING INSTRUCTOR COURSE (ESTIC)
FOR WESTERN MINDANAO REGION (WMR)**

1. We are pleased to announce that the Boy Scouts of the Philippines – Western Mindanao Region schedule the conduct of **EMERGENCY SERVICE TRAINING INSTRUCTOR COURSE (ESTIC)** on June 09 – 13, 2023 and hosted by Zamboanga del Norte – Dipolog – Dapitan City Council at Florentino T. Daárol Scout Camp, Brgy. Compra, Liloy, Zamboanga del Norte.
 2. The Emergency Service Program is the contribution of Scouting to Community defence against the distinctive effects of disaster. The program is auxiliary for the community service component of Service Scouting.
 3. With the Department of Education (DepEd) Order No. 33, s. 2021 issues the School – Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, Other Weather – Related Disturbances and Calamities to guide public schools in preparing for and responding to the impacts of the aforementioned hazards.
 4. With this, the ZANDIDAP Council and the Department of Education – Zamboanga del Norte Division, Dipolog City Division and Dapitan City Division organize and maintain a corps of Adult Leader/Trained Leaders as instructors of our Scouts for early responder to serve our students in our respected schools in time of disasters and civil disturbances.
 5. This training is compulsory and exclusively for the Advanced Trained Leaders or Woodbadge holder at least 2 beads, Assistant Leader Trainer (ALT) much better and truly faithful servant of our Scouts with no record of moral turpitude and physically fit to undergo strenuous training.
 6. Hereunder is other pertinent information about the course:
 - 6.1 Qualification for admission:
 - Must be currently registered in the BSP
 - Physically fit as certified by a Physician
 - Vaccination and booster Card
 - and endorsement of the School Principal/Public School District Supervisor
 - 6.2 Course registration fee of **Three Thousand Five Hundred Pesos (Php 3, 500.00)** will be charged per participants in order to defray the expenses for meals, snacks, souvenir items, training materials/supplies, operational, administrative expenses, and other budgetary requirements.
- Expenses relative to the ESTIC Participation may be charged to Local Funds (MOOE), Special Education Funds/Local Schools Board Funds and other funds subject to its availability and to the usual COA accounting and auditing rules and regulations.

A three (3) days service credits will be given to the participants.

Department of Education
Division Office - Dipolog City
RELEASED
NO. 04
TIME 11:25 BY 8
MAY 19 2023

1:20
23
6

6.3 What to bring:

- Current BSP Membership Card
- Face Mask
- Hand Sanitizers
- Camping tent, rain coat, rope and survival kit
- Type A and Type B Uniform
- Black Leather Shoes w/ shoe laces
- Sportswear and personal accessories
- Toiletries and others
- Flashlight (battery/solar)
- Extra cloth good for 7 days

7. Attached is a copy of the Training Matrix/Registration Application Form which you can reproduce to meet your need.
8. For more information and further queries, you may contact the BSP Office through the Council Scout Executive Contact No. 09771986781/09216006810 or email: dv8bqi@yahoo.com.
9. For information, guidance and widest dissemination to all concerned.

ROY C. TUBALLA, EMD, JD, CESO VI
Schools Division Superintendent
Zamboanga del Norte Division – DepEd
& Council Scouting Commissioner

DANNY B. CORDOVA, CESO VI
OIC/Asst. Schools Division Superintendent
Dapitan, City Division – DepEd

MA. LIZA R. TABILON, CESO V
Schools Division Superintendent
Dipolog City Division - DepEd

ROY G. GARBONERA
Council Scout Executive

Boy Scouts of the Philippines
Western Mindanao Region
ZAMBOANGA DEL NORTE – DIPOLOG – DAPITAN CITY COUNCIL
Dipolog City

EMERGENCY SERVICE TRAINING INSTRUCTOR COURSE (ESTIC)
FOR WESTERN MINDANAO REGION (WMR)
09 – 13 June 2023, Florentino T. Daarol Scout Camp, Compra, Liloy, Zamboanga del Norte

APPLICATION FORM

Please complete all parts of the application form in block letters

Name of Local Council _____

PERSONAL DETAILS

Surname _____ First name _____ Middle Initial _____

Gender _____ Date of Birth ___/___/___ (dd/mm/yy) Place of Birth _____

Height ___ Weight ___ Blood type ___ Nationality _____ Religion _____

Father's Name _____ Mother's Name _____

School or profession _____ Grade or level of education _____

Home Address _____ City/Province _____

Zip _____ Tel No. _____ Mobile No. _____ E-mail _____

Special Skills/Qualifications: _____

applicant's signature above name

LOCAL COUNCIL ENDORSEMENT

Name of Local Council: _____

Name of Person Authorizing this Application: _____ Position: _____

HEALTH DETAILS

Name: _____ Age : _____ School/District: _____

Special Health Problem (Do you have any illness of the following?)

Heart disease Hay fever Diabetic Hypertension Fainting

Haemophilia Asthma Epileptic Sleep Walking Autism

Any other Allergies _____

Any physical disability _____

Others (please specify) _____

Recommendation and/or restrictions (if none, so state): _____

Physician (Signature over Printed Name): _____ License No.: _____

EMERGENCY SERVICE TRAINING INSTRUCTOR COURSE

Training Syllabus
(Minimum of 40 Training Hours)

TIME	MIN	SUBJECT / ACTIVITY	INSTRUCTORS/IN-CHARGE
FIRST DAY			
0700 H	60	Registration / Placement	_____
0800 H	60	Medical Recheck	_____
0900 H	30	OPENING CEREMONY	_____
0930 H	30	Orientation / Organization	_____
1000 H	15	Break	_____
1015 H	30	PRINCIPLES OF SCOUT EMERGENCY SERVICE	_____
1045 H	45	ORGANIZATION AND LEADERSHIP OF THE EMERGENCY SERVICE CORPS	_____
1200 H	60	Lunch Break	_____
1330 H	60	FUNDAMENTAL OF CIVIL DEFENSE - Essentials of Philippine Civil Defense - The Eleven (11) Civil Defense Service - Disaster Relief Organization - Peace-Time Emergency	_____
1430 H	30	COMMUNICATION AND DISTRIBUTION SERVICE - Communication by Movement and Signal (By Foot, Bicycle, Boat, Horseback or Motor Vehicle)	_____
1500 H	15	Break	_____
1515 H	45	COMMUNICATION AND DISTRUBUTION (Cont..) - Receiving Verbal Messages - Writing Messages (Day or Night; Right or Left - Handed) - Sending / Delivering Messages - Receiving Messages by Telephone, Hand Held Radio, Other Communication Equipment	_____
1600 H	45	MOBILIZATION - Types and Procedures - Equipment Needed - Physical & Mental Alertness Drill (Distance Running, Falling, Jumping, Rolling, Crawling) - Alert Commands: Hit the Dirt, Take Cover, Dive, etc.	_____
1700 H	60	Break	_____
1800 H	60	Supper	_____
1900 H	75	TRANSPORTATION OF PERSONS AND MATERIALS - By Automobile, Boat, Other Vehicles - Improvised Transport - Evacuation Work (identification, Classification, Distribution and Servicing of Various Groups)	_____
2015 H	90	EMERGENCY COOKING - Foods Available During Emergencies - Single Balanced Meals - Cooking Facilities - Sanitary Facilities	_____
2145 H	15	Break	_____
2200 H	60	MOBILIZATION I – EMERGENCY COOKING	_____
2300 H		Call to Quarters	_____
SECOND DAY			
0500 H	90	Rise & Shine; Prepare for Breakfast	_____
0630 H	60	Breakfast	_____
0730 H	30	Flag Ceremony; Recognition	_____
0800 H	30	EMEGENCY FIRST AID - First Aid Fundamentals - Need for Training on First Aid	_____

0830 H	90	- Duties and Responsibilities THE HUMAN BODY - The Anatomy and Physiology - Skeletal Design - Body Regions and Body Cavities - Abdominal Quadrants; Body Systems - Patient Assessment - Head to Toe Approach - Directional Terms	_____
1000 H	15	Break	_____
1015 H	105	INJURIES - Soft Tissue and Internal Organs - The Extremities - Skull, Spine and Chest - External Injuries - Wounds - Bleeding and Shock - The Blood; Blood Vessel - Types of Bleeding - How to Stop Bleeding - Dressing and Bandaging	_____
1200 H	90	Lunch	_____
1330 H	90	MEDICAL EMERGENCIES - Causes, Sign and Symptoms - Common Medical Emergencies & Care - Fainting; Burns, Poisoning, Choking - Snakebites, Dogbites, Stings	_____
1500 H	15	Break	_____
1515 H	120	FRACTURES - Types of Fractures - Signs and Symptoms - Sprains and Dislocation - Splinting, Dressing and Bandaging	_____
1715 H	45	Break	_____
1800 H	60	Dinner	_____
1900 H	120	MOVING AND TRANSPORTING PATIENTS - Immobilizing - Packaging - Lifting Techniques - Carries - Transporting	_____
2100 H	90	MOBILIZATION II - FIRST AID AND BANDAGING Call to Quarters	_____
2230 H			_____
THIRD DAY			
0500 H	90	Rise & Shine, Prepare Breakfast	_____
0630 H	60	Breakfast	_____
0730 H	30	Flag Ceremony; Recognitions	_____
0800 H	120	ELEMENTARY SURVIVAL - Shelter (Tentage, Emergency Structure) - Ground Beds, Fire for Warmth - Food: Emergency Rations; Edible Wild Plants - Emergency Hunting and Fishing - Cooking and Commissary for Large Groups - Water Testing and Purifying - Health and Sanitation	_____
1000 H	15	Break	_____
1015 H	60	COMMUNICATION BY MORSE CODE / RADIO	_____
1115 H	45	USE OF MAP AND COMPASS	_____
1200 H	90	Lunch	_____
1330 H	90	FIREMANSHIP	_____

		- Fundamental of Firemanship	_____
		- The Bureau of Fire Protection	_____
		- Elementary Firefighting	_____
1500 H	15	Break	_____
1515 H	75	FIREMANSHIP (Cont..)	_____
		Fire Drill	_____
1630 H	60	RESCUE SERVICE	_____
		- Use of Rope * Other Improvised Equipment	_____
		- Lost Person Search	_____
		- Fire Rescue (From Burning Building)	_____
1730 H	45	Break	_____
1800 H	60	Supper	_____
1900 H	90	FIRST AID (Practicum)	_____
		- Bandaging, Splinting, Transporting	_____
2030 H	30		_____
2100 H	90	MOBILIZATION III – EVACUATION WORK	_____
2230		Call to Quarters	_____

FOURTH DAY

0500 H	90	Rise & Shine, Prepare Breakfast	_____
0630 H	60	Breakfast	_____
0730 H	30	Flag Ceremony; Recognitions	_____
0800 H	75	FOOD, DRUG AND LIQUOR LAWS	_____
0900 H	45	POLICE SERVICE	_____
		- Road Safety Rules & Regulations	_____
1000 H	15	Break	_____
1015 H	45	POLICE SERVICE (Cont...)	_____
		- Traffic Direction	_____
1100 H	60	TRAFFIC DURING EMERGENCIES	_____
		- Drill: - Practical Traffic Direction	_____
		- Simulated Emergency Traffic	_____
		- Problem Solving (Theoretical)	_____
1200 H	90	Break	_____
1330 H	60	MOBILIZATION IV (First Aid on Fractures)	_____
1430 H	30	COMPASS READING (Practicum)	_____
1500 H	15	Break	_____
1515 H	120	FIELD ENGINEERING	_____
		- Use of Rope, Axe and Other Field Tools	_____
		- Emergency Pioneering, Raft Making	_____
		- Improvised Bridges	_____
1715 H	45	Break	_____
1800 H	60	Supper	_____
1900 H	120	PRACTICUM on Use of Rope and Other Equipment for Raft Making, Lashing, Rescue knots	_____
2100 H		Call to Quarters	_____

FIFTH DAY

0500 H	90	Rise & Shine, Prepare Breakfast	_____
0630 H	60	Breakfast	_____
0730 H	30	Flag Ceremony; Recognitions	_____
0800 H	180	WATER RESCUE	_____
		(NOTE: If area for swimming is not available – Replace With AR-CPR for whole day)	_____
1100 H	60	MOBILIZATION V – WATER RESCUE	_____
1200 H	90	Lunch	_____
1330 H	75	PATIENT ASSESSMENT (Practicum)	_____
1445 H	60	MOBILIZATION VI – LOST PERSON SEARCH AND RESCUE	_____
1545 H	15	Break	_____
1600 H	90	OPPORTUNITIES FOR SERVICE (Non-Emergency)	_____
1730 H	30	Break	_____

1800 H	60	Supper	_____
1900 H	180	AR-CPR (Airway Obstruction; Respiratory Arrest)	_____
2200 H		Call to Quarters	_____
SIXTH DAY			
0500 H	90	Rise & Shine, Prepare Breakfast	
0630 H	60	Breakfast	
0730 H	30	Flag Ceremony; Recognitions	
0800H	240	AR-CPR (Cont...)	_____
		(NOTE: If conducted entirely on the 5 th day-Clearing House & Closing Ceremony are held in the morning of the 6 th day)	
1200 H	90	Lunch	_____
1330 H	30	Staffing the Course	_____
1400 H	60	The Brigade Method of Instruction	_____
1500 H	15	Break	_____
1515 H	45	Principles and Method of Teaching and Training	_____
1600 H	60	Audio Visual Methods and Techniques of Presentation	_____
1700 H	30	Break	_____
1730 H	60	Supper	_____
1830 H	210	Testing the Trainers	_____
2200 H		Call to Quarters	_____
SEVENTH DAY			
0500 H	90	Rise & Shine, Prepare Breakfast	_____
0630 H	60	Breakfast	_____
0730 H	30	Flag Ceremony; Recognitions	_____
0800 H	60	Evaluation Methods	_____
0900 H	30	CLEARING HOUSE	_____
0930 H	30	CLOSING CEREMONY	_____
1000 H		COURSE EVALUATION (By Staff)	_____

NOTE: Training Schedule will be adjusted from seven days to five days by the Course Leader & Training Staff