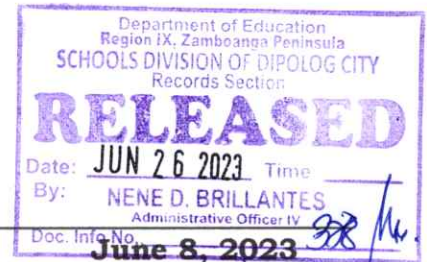




Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



DIVISION MEMORANDUM

No. 328, s. 2023

**HOSTING OF THE 20TH ONSITE REGIONAL MAANGEMENT COMMITTEE
 (REMANCOM) MEETING**

TO : **Assistant School Division Superintendent
 Chief Education Program Supervisor-CID & SGOD
 Division and District Supervisors
 OSDS & SGOD Personnel
 School Heads/Administrators
 Other Concerned Personnel
 This Division**

1. Dipolog City Schools Division will host the 20th Onsite Regional Management Committee (REMANCOM) meeting on June 30, 2023 (Friday) in NEAP-9, Tiguma, Pagadian City. This event is attended and participated by the Regional Director, Asst. Regional Director, Schools Division Superintendents, Asst. Schools Division Superintendents, and the Chiefs of Regional Office Functional Divisions.
2. Relative to the hosting, the following working committees will be constituted to supervise and facilitate the conduct of the 20th Onsite Regional Management Committee (REMANCOM) , to wit:

Overall Chairperson: SDS Ma. Liza R. Tabilon EdD, CESO VI

Vice-Chairperson: ASDS Lourma I. Poculan CESO VI

Members:

CID Chief Amelinda D. Montero DM

SGOD Chief Nur N. Hussien DM

Working Committees:

Working Committee	Members/Person Involved
Master of Ceremony	Chris Rey VIII A. Herrera, RN Alternate: Melanie Chiong
Registration/Secretariat, Documentation, Certificate of Appearance, Attendance and Minutes	Rambelle C. Flores Marie C. Refugio South District Representatives (Nellie Mercado and Micherose Saladaga)
Physical Arrangement,	North District Representatives



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Stage Decoration, Sound System, Name Plate, Extension Wires, and TV/Monitor	SGOD Team (Nur N. Hussien, Crispo Gahisan, Luisiano Murro, Jr., Neil Nonato Sebastian, Christopher Ace Bael) Coordination with Ms. Ivy Estadilla
Video Coverage and Live Streaming	John Leo M. Samante Jose Mari Apilan
Tarpaulin Design and Layout, Photo Booth with Tagline (We Race as One and One DepEd, One Dipolog Tagline to be placed in the frame of the photo)	Serapino E. Estebat Jr. Neil Nonato Sebastian Jose Mari Apilan
Publication of Writing, Reading Materials, and Program	Cielbert E. Dondoyano Jr. Sarah C. Aranas Genevieve Q. Bermudez Mariel Gwen L. Abarca Vince Gerald A. Fuerzas
Tokens, Ushers & Usherettes, Leis and Photo Booth Assistance	East District Representatives
Food Preparation and Coordination with the Caterer	West District & ALS Representatives
Pre-recorded Video Presentation (Philippine National Anthem, Prayer and Regional Hymn)	CID Representatives

- An advance party from the Committee on Physical Arrangement and Stage Decoration members will be in the venue on June 29, 2023 for the meeting set-up.
- All expenses incurred in the conduct of this activity shall be charged to Division or School MOOE/Local Funds to include the travel and other incidental expenses subject to the usual accounting and auditing procedures, rules and regulations.
- Immediate dissemination and compliance with this Memorandum is highly desired.

MA. LIZA R. TABILON, EdD., CESO V
Schools Division Superintendent 



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