



Republic of the Philippines  
**Department of Education**  
REGION IX - ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DIPOLOG CITY



September 4, 2023

**DIVISION MEMORANDUM**

No. 432, s. 2023

**MONITORING OF ANNUAL IMPROVEMENT PLAN AND  
EVALUATION OF SENIOR HIGH SCHOOL PERMITS**

**TO :** **Assistant Schools Division Superintendent**  
**All Chief Education Supervisors**  
**All Public Schools Division Superintendents**  
**All Education Program Supervisors**  
**All Senior Education Program Specialists**  
**All Education Program Specialists**  
**All Heads of the Various Sections and Units**  
**All School Heads**  
***This Division***

1. This memorandum serves to inform all concerned parties about the forthcoming Monitoring of Annual Improvement Plan (AIP) Progress in schools and the concurrent Evaluation of Senior High School (SHS) Permits within this Division. These initiatives align with the principles and mandates set forth in Republic Act 9155, also known as the Governance of Basic Education Act of 2001, and are essential components in the realization of our educational goals and objectives.
2. Pursuant to RA 9155, DepEd Dipolog is tasked with translating policy and principles for the governance of basic education into programs, projects, and services tailored to meet the specific needs of our local educational landscape. The Monitoring of AIP Progress and the Evaluation of SHS Permits are integral to fulfilling this mandate and serve several critical purposes.
3. Accordingly, this Division will be deploying teams to undertake the aforementioned monitoring and evaluation activities on **September 8** and **11, 2023**. Please refer to **Enclosure 1** for the roster of officers who will be visiting the schools.
4. The monitoring team's objectives are the following:
  - Evaluate the progress made by schools in achieving the goals outlined in their AIPs.



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- Identify successful strategies and best practices for replication and dissemination.
  - Identify areas where schools may require additional support or interventions.
  - Provide constructive feedback and guidance to schools for continuous improvement of their AIPs.
  - Ensure that Senior High Schools comply with all regulatory requirements and safety standards.
  - Review the curriculum and educational programs offered by SHSs.
  - Identify any deficiencies or areas for improvement in SHS operations.
  - Support the enhancement of the quality of education provided by Senior High Schools.
5. The assessment tool is currently under development and will be utilized for the purposes of monitoring and evaluation.
6. All school principals are required to prepare a dedicated room for the evaluation, ensuring that all essential documents, including, but not limited to, the AIP, are readily organized and available for assessment.
7. The forthcoming Monitoring of AIP Progress in schools and the Evaluation of SHS Permits are crucial steps toward realizing our educational goals and ensuring that our policies are translated into meaningful programs and services. These initiatives demonstrate our commitment to the principles of RA 9155 and Basic Education Monitoring and Evaluation Framework (BEMEF), as they facilitate the systematic monitoring and evaluation of our educational landscape.
8. For inquiries regarding this matter, please contact Nur N. Hussien, Chief Education Supervisor for the Schools Governance and Operations, at 0917-134-6335.
9. Immediate dissemination of this information to all participants is requested.

  
**MA. LIZA R. TABILON EdD, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent



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**Enclosure 1. OFFICIAL LIST OF MONITORING AND EVALUATION TEAMS.**

**MONITORING OF ANNUAL IMPROVEMENT PLAN AND  
EVALUATION OF SENIOR HIGH SCHOOL PERMITS**

September 8 & 11, 2023

<b>Assignment</b>			
<b>District</b>	<b>No. of Schools</b>	<b>CID Team – PSDS</b>	<b>SGOD Team</b>
West A	6	Melanie B. Bantilan	Ronillo S. Yarag Marie C. Refugio Luisiano S. Murro Jr. Dr. Jayrick C. Balagbagan
West B	2	Jovencia M. Samante	
North A	3	Ma. Lisa E. Valdehueza	
North B	4	Bernie P. Laranjo	
East A	2	Petrush G. Macute	Nur N. Hussien Alan D. Chiu Jesel B. Chiu Cielidel V. Timosa
East B	8	Genevieve B. Miranda	
East C	2	Vilma C. Velasco	
South A	5	Rossalyn Z. Montealto	Neil Nonato F. Sebastian Marie Antoinette F. Nazareth Andrew Homil G. Elumbaring Chris Rey VIII A. Herrera
South B	5	Adrian G. Refugio	
South C	11	Olalio D. Delos Santos	Engr. Christopher Ace B. Bael Crispo V. Gahisan Rambelle C. Flores Dr. Clees Paul Z. Tabiliran



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