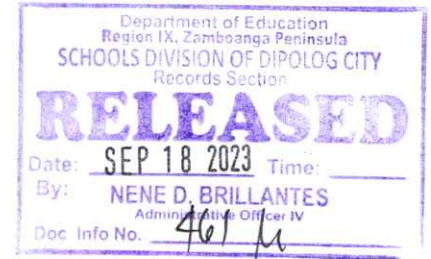




Republic of the Philippines
Department of Education
REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



September 18, 2023

DIVISION MEMORANDUM

No. 461, s. 2023

**SCHEDULE FOR THE FINAL INSTRUCTIONS/BRIEFINGS OF THE POLL
WORKERS IN CONNECTION TO THE OCTOBER 30, 2023 BARANGAY
AND SANGGUNIANG KABATAAN ELECTION**

To: Assistant Schools Division Superintendent
Chief, Schools Governance and Operations Division (SGOD)
Chief, Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors
All Public Elementary School Principals/Heads
All Public Secondary School Principals/Heads
All Elementary and Secondary School Personnel
All ALS Teaching and Non-Teaching Personnel
All Division Personnel
All Other Concerned

1. In reference to the letter of Atty. Edmund Rey B. Calo, Election Officer IV, COMELEC Dipolog City dated September 12, 2023 re: **Schedule for the final instructions/briefings of the poll workers in connection to the October 30, 2023 Barangay and Sangguniang Kabataan election** will be on **September 25-29, 2023** at **Dipolog City Sports Complex, Olingan, Dipolog City**.
2. Attached is the letter as reference and for more details.
3. Wide dissemination of this Memorandum is desired.

MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
COMMISSION ON ELECTIONS
Office of the City Election Officer
Dipolog City, Zamboanga del Norte



September 12, 2023

DR. MA. LIZA R. TABILON, CESO V
City Schools Division Superintendent
Office of the City Schools Division Superintendent
Dipolog City



Dear **Dr. Tabilon**:

Greetings of safety and good health!


The undersigned would like to inform your good office that the schedule for the **final briefing** of the poll workers in connection to the October 30, 2023 Barangay and Sangguniang Kabataan Elections, will be on **September 25-29, 2023**.

In view thereof, may this office request your permission to allow the teachers and non-teaching personnel who serves as members of the Electoral Boards, DESO, and DESO Support Staff to attend and participate in the aforesaid activity. The five-day undertaking will be divided into four (5) sessions.

Please find attached copy of the schedule for your perusal.

Hoping that this request be given consideration.

Sincerely,


ATTY. EDMUND REY B. CALO
Election Officer IV

cc:

➤ File

SCHEDULE FOR THE FINAL INSTRUCTIONS/BRIEFINGS OF THE POLL WORKERS

October 30, 2023 Barangay and Sangguniang Kabataan Elections

POLL WORKER	DATE	TIME
SOUTH DISTRICT	September 25, 2023	8:00AM-12:00NN 1:00PM-5:00PM
WEST DISTRICT	September 26, 2023	8:00AM-12:00NN 1:00PM-5:00PM
EAST DISTRICT	September 27, 2023	8:00AM-12:00NN 1:00PM-5:00PM
NORTH DISTRICT	September 28, 2023	8:00AM-12:00NN 1:00PM-5:00PM
DESO	September 29, 2023	8:00AM-12:00NN
DESO Support Staff		