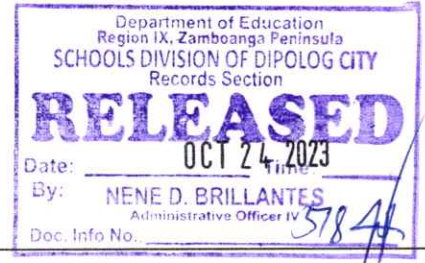




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



DIVISION MEMORANDUM
 No. JP8, s. 2023

**CREATION OF SDO-DIPOLOG BARANGAY AND SANGGUNIANG
 KABATAAN ELECTION TASK FORCE (BSK-ETF)**

To: Chiefs of the SGOD and CID
 Public Schools District Supervisors/District-in-Charge
 Elementary and Secondary School Heads
 Teaching and Non-Teaching Personnel
 This Division

1. In compliance with DepEd Memorandum No. 063, s. 2023 entitled Establishment of the 2023 Department of Education Election Task Force and its Operation and Monitoring Center in Connection with the Barangay and Sangguniang Kabataan Elections on October 30, 2023 dated October 18, 2023 (a copy of which is attached herewith for reference), there is a need to constitute SDO-Dipolog Barangay and Sangguniang Kabataan Election Task Force (BSK-ETF) to ensure compliance with the enforcement of all orders and instructions relative to the election duties of DepEd personnel to ensure free, orderly, honest, peaceful and credible elections.
2. Pursuant thereto, the SDO-Dipolog Barangay and Sangguniang Kabataan Election Task Force (BSK-ETF) is hereby constituted, and shall be composed of the following:

		ALTERNATE MEMBERS
Chairman	NUR N. HUSSIEN <i>SGOD Chief</i>	
Vice-Chairman	MA. CECILLE S. BASTASA-TANAGA <i>Attorney III</i>	SHIELA MAY ELUMBARING-IDOL
Members:	STEPHEN H. GOYENA <i>Steering</i>	JELMAR S. BAGUIO
	LOVE L. RICAFORT <i>Operations and Legal Support</i>	ROSMEBEL M. JOTOJOT
	ANA MAY C. ALERIA <i>Secretariat</i>	EVELYN E. MANDAO
	CIELBERT E. DONDOYANO, JR. <i>Call Center Monitoring Data Base Unit</i>	NILGANE A. BARAQUIA
	RANDYL A. GERAGA <i>Logistics and External Coordination Mobile Unit</i>	GINA B. YUSOP



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3. The functions of ETF Members include, but are not limited to, the following:
 - a. Maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the elections;
 - b. Ensure that the teachers are provided with and/or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
 - c. Serve as DepEd institutional link to volunteer organizations and individuals;
 - d. Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2023 BSKE; and
 - e. Complement the other government agencies' efforts for an honest, orderly, and peaceful elections.
4. The BSK-ETF shall establish an Operation and Monitoring Center at the Division Office starting at 1:00pm on October 29, 2023 until 5:00pm on October 30, 2023.
5. For information, guidance and strict compliance.


MA. LIZA R. TABILON, CESO V
Schools Division Superintendent