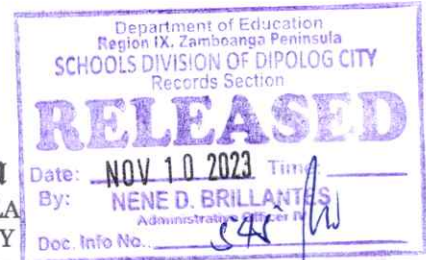




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



November 9, 2023

Division Memorandum
 No. 546, s. 2023

2023 DIVISION PRAISE AWARDS: CALL FOR NOMINATIONS

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 PRAISE Committee Members
All Others Concerned

1. This Division through the Program on Awards and Incentives for Service Excellence (PRAISE) Committee announces that the search is open for the **2023 PRAISE Awards** to recognize the excellent services and exemplary performance of teaching and non-teaching personnel, school administrators, and related-teaching personnel who have remarkably contributed to the delivery of basic education services.
2. The PRAISE Awards has been institutionalized as part of the Division PRIME-HRM Rewards and Recognition System and in compliance with DepEd Order No. 78, s. 2007, titled *Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education*, and Regional Memorandum No. 320 re: *Policy Guidelines on the Operationalization of the Vinta Awards* dated July 6, 2023.
3. Relative thereto, please be informed of the following PRAISE Awards activities and timeline:

Activity	Date	Persons Responsible
School-Level Screening of Nominees	November 10-15, 2023	School Head School Screening Committee
District-Level Screening of Nominees	November 16-21, 2023	PSDSs District Screening Committee
SDO Functional Division Screening of Nominees		Division Chiefs (CID and SGOD)
Division-Level Evaluation and Selection	November 22-23, 2023	Division PRAISE Committee
School Ocular Inspection	November 24, 2023	Division PRAISE Committee
Division-Level Interview	November 28-29, 2023	Division PRAISE Committee



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4. The accomplished list of nominees and pertinent documents of all nominees from the district and SDO Functional Divisions shall be submitted to the Division Office through the Records Section on or before November 22, 2023. The revised PRAISE Guidelines, List of Nominees Form, Nomination Forms, Score Sheets, and other necessary documents can be accessed and downloaded from a dedicated Google Drive folder. The link will be posted on the official FB Messenger Account (DIMANCOM) for easy access.

a. Link: <https://tinyurl.com/2023PRAISEDocs>

5. Google Drive Folder Designation:

Folder	Content/s inside the folder
Memoranda	<ul style="list-style-type: none"> All the issuances related to 2023 PRAISE Awards
PRAISE Guidelines	<ul style="list-style-type: none"> 2023 PRAISE Guidelines v4 in PDF format
Score Sheets and Other Required Docs	<ul style="list-style-type: none"> All the score sheets for all PRAISE awards and categories Nomination Form Colleague Evaluation Form (For Most Outstanding Employee – Related-Teaching; and Best Level 1 or 2 Employee – Non-Teaching) Mentee Evaluation Form (For Most Outstanding Master Teacher) Ocular Inspection of School (for Best School Award) Principal Evaluation Form (for Most Outstanding Supervisor)

6. The following are the categories for the 2023 PRAISE Awards:
- a. Teaching Personnel (Individual Category)
 - i. Ulirang Guro Award
 - ii. Most Outstanding Teacher (Elementary and Secondary)
 - iii. Most Outstanding Master Teacher (Elementary and Secondary)
 - iv. Featured Teacher in the Learning Areas (Elementary and Secondary) and Special Programs
 - b. School Administration Personnel (Individual Category)
 - i. Most Outstanding School Head (Elementary and Secondary)
 - c. Related-Teaching Personnel (Individual Category)
 - i. Most Outstanding Supervisor
 - ii. Most Outstanding Employee (Related-Teaching)
 - d. Non-Teaching Personnel (Individual Category)
 - i. Best Employee of the Year (Level 1: SG 1-9)
 - ii. Best Employee of the Year (Level 2: SG 10-25)
 - e. School Award (Institutional Category)
 - i. Best School Award (Elementary and Secondary)



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1. *Small School Category – with 1 to 299 enrolled learners*
2. *Medium School Category – with 300 to 499 enrolled learners*
3. *Large School Category – with 500 or more enrolled learners*

f. Other Awards

7. The 2023 PRAISE Awards comprise three major events:
 - December 11, 2023 at 8:00 a.m. – PRAISE Seminar involving the PRAISE Committee, PRAISE nominees, Featured Teacher awardees, and invited resource speakers, in which a separate memorandum will be issued for more details.
 - December 11, 2023 at 1 p.m. – The 1st PRAISE Press Conference to be conducted in collaboration with local media partners and the City Information Office (CIO).
 - December 14, 2023 at 3 p.m. – The 9th PRAISE Awarding Ceremony, with the theme “*Celebrating a MATATAG Future: Recognizing Service and Leadership Excellence*”. The ceremony will be held at the Dipolog City Sports Complex
8. A follow-up memorandum regarding the 2023 PRAISE Work Plan shall be released next week. The work plan shall provide detailed information regarding the technical working group's composition for each activity, a breakdown of assigned tasks, the concept and attire for the awarding ceremony, and other essential particulars.
9. For questions or clarifications, please contact EPS Zyhrine P. Mayormita, Chairperson of the PRAISE Committee at 0918 919 8439 (email at zpmayor@yahoo.com) or any of the PRAISE Committee Members and Secretariat: SEPS Rambelle C. Flores, EPS II Marie C. Refugio, Mr. Cielbert E. Dondoyano Jr. and Ms. Shiela May E. Idol.
10. Immediate dissemination of this Memorandum to all concerned is desired.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent



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