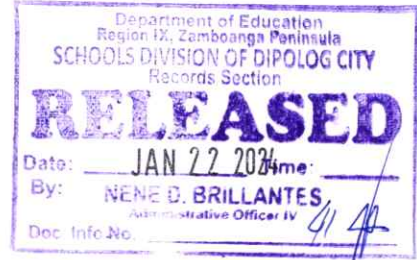




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



22 January 2024

DIVISION MEMORANDUM
 No. 41, s. 2024

**APPROVED SPECIAL EDUCATION FUND (SEF)
 INCOME AND EXPENDITURE FOR FY 2024**

To: **Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 SDO-Based LSB TWG
 Select Division Personnel
 All other concerned**

1. With the issued memorandum of the Local School Board No. 28 last 29 December 2023, attached is the approved Special Education Fund (SEF) Income and Expenditure for FY 2024.
2. As such, concerned division personnel are requested to prepare **Project Proposal and Project Procurement Management Plan (PPMP)** specifying the general description for easy processing of the request by our SEF Liaison, Adrian F. Castelo and Jesel B. Chiu, LSB TWG Focal Person. **Kindly submit the documents needed on or before 29 January 2024 address to the Office of the Schools Division Superintendent.**
3. Below is the approved budget and assigned end-user:

Rank	Program/Project/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlays	Total	End-User
1.0	Maintenance and Other Operating Expenses					
1.1	Compensation/Allowances of Locally Hired Teachers/ Personnel <i>Madrasah (6 X 2,500 X 10 mos) = 150,000</i> <i>LSB (40 X 11,000 X 10 mos) = 5,500,000</i> <i>JO [1SEF, 1LR, 1DTC, 3Science Centrum, 2Drivers] (8 X 11,000 X 12 mos) = 1,056,000</i> <i>2ALS (2 X 11,000 X 10 mos) = 220,000</i>		6,926,000.00		6,926,000.00	Love L. Ricafort, AO IV
1.2	Electric Expense		440,000.00		440,000.00	Jesel B. Chiu, EPS II
1.3	Water Expense		60,000.00		60,000.00	Jesel B. Chiu, EPS II
1.4	Internet Subscription		50,000.00		50,000.00	Jesel B. Chiu, EPS II
1.5	Other Supplies and Materials Expenses (Laboratory and Equipment)		136,000.00		136,000.00	Zyhrine P. Mayormiota, EPS – Science
1.6	Sports Development		10,000,000.00		10,000,000.00	Ronillo S. Yarag, EPS-SGOD
1.7	Educational Research		250,000.00		250,000.00	Terrence Eyre B. Belangoy, SEPS-Research
1.8	Early Childhood Care Development (ECCD) Program		3,165,000.00	65,000.00	3,230,000.00	CSWDO – ECCD



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Rank	Program/Project/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlays	Total	End-User
1.9	Other Maintenance and Operating Expenses					
1.9.1	Career Readiness Education and Employment Facilitation (CREEF) Caravan		110,000.00		110,000.00	Melanie B. Bantilan, PSDS/ Div. Guidance Coordinator Andrew Homil G. Elumbaring, PDO I
1.9.2	ALS in SHS		70,000.00		70,000.00	Jovencia M. Samante, PSDS/ ALS Coordinator
1.9.3	Campus Journalism		278,000.00		278,000.00	Cherry Mae B. Eltanal, EPS – Filipino Riela Angela C. Josol, EPS – English
	Sub-Total		21,485,000.00	65,000.00	21,550,000.00	
2.0	Infrastructure, Supplies and Equipment					
	Construction and Rehabilitation of School Buildings & Other School Facilities/Structures					
2.1	Construction of School Building 3-storey 9CL (Completion) - Sicayab NHS			7,000,000.00		City Engineering Office Christopher Ace B. Bael, Engr III
2.2	Construction of 2-Storey 4CL (Completion) - ALS Center at Miputak East CS Compound			4,700,000.00		City Engineering Office Christopher Ace B. Bael, Engr III
	Sub-Total			11,700,000.00	11,700,000.00	
	Total Expenditures for FY 2024	0.00	21,485,000.00	11,765,000.00	33,250,000.00	

4. Immediate dissemination of this memorandum is enjoined.


MA. LIZA R. TABILON EdD., CESO V
 Schools Division Superintendent

SEF Budget Preparation Form No. 1

INCOME AND EXPENDITURE ESTIMATES FOR FY 2024

City School Board of Dipolog
Dipolog City
P33,250,000.00

Estimated Income for Budget Year	
Additional One Percent (1%) Tax on Real Property	24,750,000.00
Add: Previous Years Unexpended Balances (including Continuing Appropriation).....	8,500,000.00
TOTAL	33,250,000.00
Less: Continuing Appropriation	
Net Amount Available for Appropriation	33,250,000.00

Proposed Expenditures for Budget Year

Rank	Program/Project/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
	CURRENT OPERATING EXPENDITURES				
1.0	Maintenance and Other Operating Expenses				
1.1	Compensation/Allowances of Locally Hired Teachers/ Personnel		6,926,000.00		6,926,000.00
1.2	Electric Expense		440,000.00		440,000.00
1.3	Water Expense		60,000.00		60,000.00
1.4	Internet Subscription		50,000.00		50,000.00
1.5	Other Supplies and Material Expenses		136,000.00		136,000.00
1.6	Sports Development		10,000,000.00		10,000,000.00
1.7	Educational Research		250,000.00		250,000.00
1.8	Early Childhood Care Development (ECCD) Program		3,165,000.00	65,000.00	3,230,000.00
1.9	Other Maintenance and Operating Expenses :				
1.9.1	Career Readiness Education and Employment Facilitation (CREEF) Caravan		110,000.00		110,000.00
1.9.2	ALS in SHS		70,000.00		70,000.00
1.9.3	Campus Journalism		278,000.00		278,000.00
	Sub-Total		21,485,000.00	65,000.00	21,550,000.00
2.0	Infrastructure, Supplies and Equipment				
	Construction and Rehabilitation of School Buildings & Other School Facilities/Structures				
2.1	Construction of School Building 3-storey 9CL (Completion) - Sicayab NHS			7,000,000.00	
2.2	Construction of 2-Storey 4CL (Completion) - ALS Center at Miputak East CS Compound			4,700,000.00	
	Sub-Total			11,700,000.00	11,700,000.00
	Total Expenditures for FY 2024	0.00	21,485,000.00	11,765,000.00	33,250,000.00


Approved by the City School Board in a meeting called for the purpose on _____ per Resolution No. ____ s. 2024.

Prepared by:


JOAN ABIGAIL N. PELPINOSAS
Secretary, Local School Board

Attested by:

APPROVED:


MA. LIZA R. TABILON, CESO V
Schools Division Superintendent
Co-Chair, Local School Board

DAREL DEXTER T. UY
City Mayor
Chairman, Local School Board