



Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



Division Memorandum
 No. 226, s. 2024

June 5, 2024

CALL FOR APPLICATIONS FOR TEACHING, SCHOOL ADMINISTRATION, RELATED-TEACHING, AND NON-TEACHING VACANT POSITIONS

**TO: All School Division Office Personnel
 All Concerned Personnel
 This Division**

This office hereby announces the hereunder vacant job positions and is now accepting applications, namely:

Classification/ Level	Positions	Item Number/s
Teaching-Elementary	Master Teacher I	OSEC-DECSB-MTCHR1-571053-1998
	Teacher III	OSEC-DECSB-TCH3-573180-1998
		OSEC-DECSB-TCH3-573120-1998
		OSEC-DECSB-TCH3-571005-2018
OSEC-DECSB-TCH3-570209-2024		
Teacher II	OSEC-DECSB-TCH2-570016-2022	
Teaching-Secondary	Teacher III	OSEC-DECSB-TCH3-570777-2021
School Administration	School Principal II	OSEC-DECSB-SP2-570097-2011
	Head Teacher II	OSEC-DECSB-HTEACH2-570003-2024
	Head Teacher I	OSEC-DECSB-HTEACH1-570054--2016
Related Teaching	Public School District Supervisor	OSEC-DECSB-PSDS-570158-1998
	Guidance Counselor III	OSEC-DECSB-GUIDC3-570001-2011
		OSEC-DECSB-GUIDC3-570099-2007
	Guidance Counselor II	OSEC-DECSB-GUIDC2-570018-2016
		OSEC-DECSB-GUIDC2-570019-2016
OSEC-DECSB-GUIDC2-570020-2016		
OSEC-DECSB-GUIDC2-570021-2016		
OSEC-DECSB-GUIDC2-570022-2016		
Non-Teaching	Administrative Officer IV	OSEC-DECSB-ADOF4-570023-2004
	Medical Officer III	OSEC-DECSB-MDOF3-570003-2017

Furthermore, this ranking is **open to all applicants regardless of gender, civil status, sexual orientation, disability, religion, ethnicity or political affiliation provided that they meet the minimum qualification standards.**

Aspiring candidates must **Register Online** at this link: <https://bit.ly/VacantJune2024> before submitting the pertinent documents to Personnel Officer, Love L. Ricafort on or before **June 18, 2024**, until 5:00 in the afternoon. Download the **Checklist Requirements** and swear to the authenticity and veracity of all documents.



Address: Purok Farmers, Olingan, Dipolog City
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Please note that documents submitted which are **not** sequenced and tabbed will **not** be accepted. Additional documents submitted after the given deadline **will not** be considered or accepted.

For guidance as to the criterion and computation of points, all interested applicants are enjoined to peruse the following references:

Positions	References
Master Teacher I	MECS Order No. 10, s. 1979, DECS Order No. 57, s. 1997 & Unnumbered Memorandum dated September 10, 2014 from Usec Rizalino D. Rivera
Teacher II and III	DepEd Order No. 66, s. 2007, Teaching positions
School Principal II, Head Teacher I and II	DepEd Order No. 007, s. 2023, School Administration Positions
Public School District Supervisor	DepEd Order No. 007, s. 2023, Related Teaching Positions
Guidance Counselor I, II and III	DepEd Order No. 007, s. 2023, Related Teaching Positions
Administrative Officer IV	DepEd Order No. 007, s. 2023, Non- Teaching Positions

Below is the minimum qualification standard required for the said positions. Please be guided accordingly.

QUALIFICATION STANDARD					
Position and Salary Grade	Education	Training	Experience	Eligibility	Competency (if applicable)
Master Teacher I	Beed Or Bachelor's Degree Plus 18 Professional Units in Education, And 18 Units for A Master's Degree in Education or Its Equivalent	None Required	3 Years Relevant Experience	PBET/LET/Teacher/R. A.1080	TEACHING
Teacher III (Secondary)	BSED or Bachelor's Degree plus 18 professional units in Education with appropriate major	None Required	2 years of relevant experience	PBET/LET	TEACHING
Teacher III (Elem)	BEED or Bachelor's degree plus 18 Prof. Units in Education	None Required	2 years relevant experience		
Teacher II (Elem)			1-year relevant experience		
Public School District Supervisor	Master's Degree in Education or Other Relevant Master's Degree	16 Hours of Relevant Training	5 Years Cumulative Experience in Instructional Supervision and School Management	R.A. 1080 (Teacher)/ PBET	With Interpersonal, Managerial, Functional and Technical Skills



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School Principal II	BSED/BEED-Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	PBET/LET/Teacher/R. A. 1080	with interpersonal, managerial, functional and technical skills
Head Teacher II	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with the appropriate fields of specialization	24 hours of relevant training	HT for 1 year; or Teacher for 4 years	RA 1080 (Teacher)	with interpersonal, managerial, functional and technical skills
Head Teacher I	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with the appropriate fields of specialization	24 hours of relevant training	Teacher-In-Charge for 1 year; or Teacher for 3 years	RA 1080 (Teacher)	with interpersonal, managerial, functional and technical skills
Guidance Counselor III, Guidance Counselor II, & Guidance Counselor I,	Master's Degree in Guidance Counseling	None Required	None Required	RA 1080 (Guidance Counselor)	with physical, intellectual, emotional, social and moral aspects
Administrative Officer IV	Bachelor's degree relevant to the job	4 hours of relevant training	1-year relevant experience	Career Service Professional (Second Level Eligibility)	Computer Literate
Medical Officer III	Doctor of Medicine	None Required	None Required	RA 1080	Medical Knowledge

The schedule of the ranking and interview will be announced in a separate memorandum. For information and widest dissemination.


MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent



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