



Republic of the Philippines  
**Department of Education**  
REGION IX – ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DIPOLOG CITY



July 08, 2024

**DIVISION MEMORANDUM**  
No. 266, s. 2024

**ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION  
(NCAE)**

To: Assistant Schools Division Superintendent  
Chiefs of SGOD & CID  
Public Schools District Supervisors  
Public Secondary School Heads  
Private Secondary School Heads/Administrators  
School Testing Coordinators  
Guidance Counselor  
School Guidance Coordinator Designate  
Concerned SDO Personnel  
This Division

1. Pursuant to the **DepEd Memorandum** dated **June 18, 2024**, titled **“Administration of the National Career Assessment Examination”**, the Department of Education (DepEd), through the Bureau of Education Assessment (BEA), with the assistance of schools division offices (SDOs) and secondary schools personnel, will administer the **National Career Assessment Examination (NCAE) in School Year 2024-2025 within a five-day testing window**, two weeks after the opening of classes pursuant to DepEd Order (DO) No. 55, s. 2016, titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.
2. The **NCAE** shall be administered in **two consecutive days within the testing windows** through a paper-based modality. It will be administered to **all Grade 10 learners** who are currently enrolled in public schools and private schools with a government permit or recognition. The **testing dates will be on August 19 & 20, 2024**.
3. The NCAE is designed to provide guidance to individual learners for their future educational and career choices and to provide a basis for profiling learners' aptitude in the four senior high school (SHS) Tracks: Academic, Technical-Vocational-Livelihood, Sports, and Arts and Design. The results of the NCAE are utilized to support the national framework on career guidance and for entry assessment to the specific SHS tracks/strands in all public and private schools.
4. The NCAE assessment covers the following domains: **General Scholastic Aptitude (GSA), Academic Track, and Occupational Interest Inventory (OII)**.





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The GSA covers Reading Comprehension, Mathematical Ability, Scientific Ability, and Logical Reasoning Ability. The aptitude for SHS Tracks contains: (a) Academic, which includes Humanities and Social Sciences (HUMSS), Science, Technology, Engineering and Mathematics (STEM), and Accountancy Business and Management (ABM); (b) Technical-Vocational-Livelihood (TVL); (c) Sports; and (d) Arts and Design. The OII is an inventory/checklist of occupational interest which provides an assessment on inclinations/preferences for comprehensive career guidance.

5. Relative to this, there shall be an **Orientation to the School Heads/School Testing Coordinators** on the administration of the National Career Assessment Examination on **August 13, 2024** at **DepEd Training Center (DTC)**, at Miputak, Dipolog City at **1:00 PM**.
6. Immediate dissemination of this memorandum is desired.

**NUR N. HUSSIEN, DM**  
SGOD Chief  
In-charge of Office

For:

**MA. LIZA R. TABILON, EdD, CESO V**  
Schools Division Superintendent