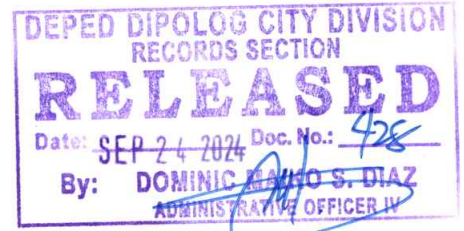




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



September 23, 2024

DIVISION MEMORANDUM
 No. 428, s. 2024

ADMINISTRATION OF THE 2024 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)

To: Assistant Schools Division Superintendent
 Chiefs of SGOD & CID
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Guidance Counselors
 School Guidance Coordinator Designates
 School Testing Coordinators
 Concerned SDO Personnel
 This Division

1. In reference to **DepEd Memorandum No. 34, s. 2024** dated July 15, 2024, titled **“Administration of the 2024 Special Philippine Educational Placement Test (PEPT) and the Unnumbered DepEd Advisory** dated on September 20, 2024 provides the new testing schedule and additional guidelines for the conduct of the Special PEPT.
2. The new schedule of the administration of the 2024 Special PEPT is stated below:

Cluster	Original Date	New Schedule
Luzon	August 4, 2024	October 6, 2024
Visayas-Mindanao	August 11, 2024	October 13, 2024

3. The target registrants for Special PEPT are the following:
 - a. Learners from schools without government permit
 - b. Learners from non-formal and informal education programs
 - c. Learners who have incomplete or no record of formal schooling
 - d. Learners with back subjects
 - e. Learners who need grade-level standard assessment
 - f. Learner who are overage for their grade levels



Address: Purok Farmers, Olingan, Dipolog City
 Email: dipolog.city@deped.gov.ph
 Website: www.depeddipolog.net
 Facebook: DepEd Tavo – Division of Dipolog City



Republic of the Philippines
Department of Education
REGION IX - ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY

4. No test registration fees shall be collected from the test registrants.
5. The documentary requirements for specific types of test registrants:
 - i. Original and one photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar
 - ii. Certified True Copy and one photocopy of the **permanent school record** (e.g., SF10/Form 137) signed by the school principal/registrar/school administrator
 - iii. **Certificate of attendance in intervention programs**, or any proof of schooling (if applicable)
 - iv. Two identical and recently taken 1x1 colored **ID pictures with name tags**
 - v. One copy of the accomplished **PEPT Registration Form**.
6. The deadline of test registration will be on **September 30, 2024**. The School Head/School Testing Coordinator shall submit the documentary requirements at the Division Office c/o SMME section.
7. Furthermore, the Division Testing Personnel/Room Examiner/School Head and School Testing Personnel of the testing center serving the 2024 special PEPT on October 13, 2024 (Sunday) will be given Service Credits/Compensatory Overtime Credits.
8. Immediate dissemination of this memorandum is desired.

MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent



Address: Purok Farmers, Olingan, Dipolog City
Email: dipolog.city@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Tavo – Division of Dipolog City



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

September 20, 2024

ADVISORY

Changes in the Schedule of the Administration of the 2024 Special Philippine Educational Placement Test (PEPT)

In reference to DepEd Memorandum No. 034, s. 2024 titled "Administration of the 2024 Special Philippine Educational Placement Test", this advisory provides the new testing schedule and additional guidelines for the conduct of the Special PEPT.

Testing Schedule

1. The new schedule of the administration of the 2024 Special PEPT is stated below:

Cluster	Original Date	New Schedule
Luzon	August 4, 2024	October 6, 2024
Visayas-Mindanao	August 11, 2024	October 13, 2024

2. Should there be any unexpected/unforeseen circumstances (e.g., fire, flood, some difficulties due to inclement weather conditions, a transportation strike, or other related temporary reason), an official correspondence (e.g., memorandum/letter) from the Regional Office (RO) shall be sent to the Bureau of Education Assessment (BEA) requesting for the rescheduling of the test administration, attaching the necessary supporting documents subject for approval. The said correspondence shall be addressed to:

DR. KEVIN CARL P. SANTOS
Director IV
Bureau of Education Assessment

Participating Learners and Schools

3. The target registrants for PEPT are the following:
 - a. Learners from schools without government permit,
 - b. Learners from nonformal and informal education programs,
 - c. Learners who have incomplete or no record of formal schooling,
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment, and
 - f. Learners who are overage for their grade levels

Note: Learners with disabilities (LWDs) may also be assessed provided that the test accommodations stipulated in Section 9 of DepEd Order No. 55, s. 2016 are met.

4. Select schools shall serve as testing centers.



Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

Office of the Director

Registration and Evaluation of Documentary Requirements

5. The Division Testing Coordinator (DTC) shall be responsible for facilitating the registration process and collecting the necessary documentary requirements. They can still accept test registrants to utilize the test materials allocated for their respective Schools Division Offices (SDOs). The DTCs shall identify the cut-off date for accepting test registrants to manage the evaluation of the submitted documentary requirements before the test administration.
6. Walk-in registrants shall not be accommodated during the test administration.

Test Materials (TMs)

7. The quantity of Test Booklets (TBs) and Answer Sheets (ASs) to be provided was based on the actual number of test registrants per testing center with buffer. Refer to the attached allocation of test materials per testing center.
8. **Photocopying of the TBs and ASs is NOT allowed.**
9. Maintain the integrity of the test before, during, and after the test administration as stipulated in Section 13 of DepEd Order 55, s. 2016, titled "Breach of Security in National Examinations and Corresponding Sanctions".

Testing Room and Arrangement

10. The examinees shall be grouped according to their **Last Level Completed (LLC)** and **Age**.
11. After grouping the examinees by LLC and age, their seating arrangement shall be in alphabetical order based on the last name regardless of sex. Other appropriate seating arrangements may be implemented for some communities with cultural considerations in the groupings and physical arrangement of individuals concerning sex.

Contact Information of the Forwarder

12. For the delivery and retrieval of test materials, Division Testing Coordinators (DTCs) are advised to contact **Ximex Delivery Express**, the official forwarder of BEA, through its official contact numbers: 0917 812 7122; 0917 638 2329; and/or 0917 561 6503 **for the timely retrieval of test materials**.
13. Immediate dissemination of this Advisory is desired.


DR. KEVIN CARL P. SANTOS
Director IV
Bureau of Education Assessment