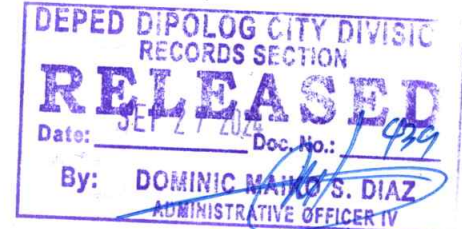




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



September 27, 2024

DIVISION MEMORANDUM

No. 439 s, 2024

**CLARIFICATION ON THE CONDUCT OF CLASSROOM OBSERVATION FOR
TEACHERS AND SUBMISSION OF E-IPCRF FOR SY 2023-2024**

**To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID)
Chief Education Supervisor (SGOD)
Education Program Supervisors
Public Schools District Supervisors
All Teachers
All Others Concerned
This Division**

In reference to Memorandum DM-OUHROD-2024-1931 from Wilfredo E. Cabral Officer-In-Charge, Office of the Undersecretary Human Resource and Organizational Development with the subject Clarification on the Conduct of Classroom Observation for Teachers and Submission of E-IPCRF for SY 2023-2024.

On the conduct of classroom observation for teachers:

- a. For SY 2024-2025, all RPMS-related activities at the school level, including classroom observation and portfolio assessments are suspended until further notice.
- b. However, non-rated classroom observations that are developmental and formative in nature for purposes of instructional supervision and technical assistance may still be conducted.

On the submission of e-IPCRF of teachers for SY 2023-2024:

- c. The deadline for the submission and uploading of the accomplished e-IPCRF of teachers for SY 2023-2024 has been extended to October 31, 2024.

Please refer to the attachment for more details.

Immediate and widest dissemination of the Memorandum is highly desired.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent



Address: Purok Farmers, Olingan, Dipolog City
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Website: www.depeddipolog.net
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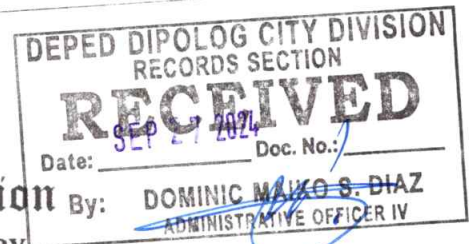


Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY


HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM

DM-OUHROD-2024-1931

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary Schools
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Regional Director,
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : CLARIFICATION ON THE CONDUCT OF CLASSROOM
OBSERVATION FOR TEACHERS AND SUBMISSION OF E-IPCRF
FOR SY 2023-2024

DATE : 25 September 2024

In reference to DM-OSEC-2024-01, *Guidance on the Implementation of DepEd Results-based Performance Management System (RPMS) Relative to Executive Order No. 61 (s. 2024)*, the provisions regarding classroom observation for teachers are reiterated, with additional clarification provided below. Further instructions on the submission of the e-IPRF for SY 2023-2024 are also provided:

On the conduct of classroom observation for teachers:

- a. **For SY 2024-2025, all RPMS-related activities at the school level, including classroom observation and portfolio assessments, are suspended until further notice.**
- b. However, non-rated classroom observations that are developmental and formative in nature for purposes of instructional supervision and technical assistance may still be conducted.

On the submission of e-IPCRF of teachers for SY 2023-2024:

- c. The **deadline for the submission and uploading of the accomplished e-IPCRF of teachers for SY 2023-2024**, as provided in item 4 of DM-OSEC-2024-01, **has been extended to October 31, 2024.**



Address: Room 102 Rizal Bldg., DepEd Complex, Meralco Ave., Pasig City, Metro Manila
Telephone Nos.: 8637-7206
Email Address: usec.hrod@deped.gov.ph
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Effectivity	03.23.23	Page	1 of 2



- d. The extension is intended to provide schools ample time to complete submission of e-IPCRFs while the system is being optimized to accommodate bulk users at the same time.
- e. To efficiently manage system users, a scheduled uploading by region shall be implemented. Please refer to table below for the schedule.

Region	Schedule
CAR Region I Region II Region VII Region IX Region XI	September 30 – October 4, 2024
Region III Region IV-A Region VIII Region XII Region X	October 7-11, 2024
NCR Region IV-B Region V Region VI Region XIII	October 14-18, 2024
All remaining schools	October 21-31, 2024

- f. For reference, please use the following links:
- e-IPCRF for teachers: <https://bit.ly/eIPCRFSY20232024>
 - Online e-IPCRF System: <https://eipcrf.deped.gov.ph>
- g. For any issues and concerns related to the uploading of eIPCRFs or use of the online system, kindly refer to the Frequently Asked Questions (FAQs) sheet available at <https://bit.ly/eIPCRFFAQ> or contact us via email at helpdesk.rpms@deped.gov.ph.

For your information and appropriate action.

Copy furnished:

Office of the Secretary

Clarification on the conduct of classroom observation for teachers

(Per DM-OUHROD-2024-1931 in reference to DM-OSEC-2024-01)

a. For SY 2024-2025, all RPMS-related activities at the school level, including classroom observation and portfolio assessments, are suspended until further notice.

b. However, **non-rated classroom observations** that are developmental and formative in nature for purposes of instructional supervision and technical assistance **may still be conducted.**

READ MORE

bit.ly/DM-OSEC-2024-01

bit.ly/DM-OUHROD-2024-1931

Submission of e-IPCRF for teachers for SY 2023-2024

(Per DM-OUHROD-2024-1931 in reference to DM-OSEC-2024-01)

Extended deadline of submission and uploading:
October 31, 2024

To efficiently manage system users, a scheduled uploading by region shall be implemented. Please refer to table below for the schedule.

Region	Schedule
CAR Region I Region II Region VII Region IX Region XI	September 30 - October 4, 2024
Region III Region IV-A Region VIII Region XII Region X	October 7-11, 2024
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