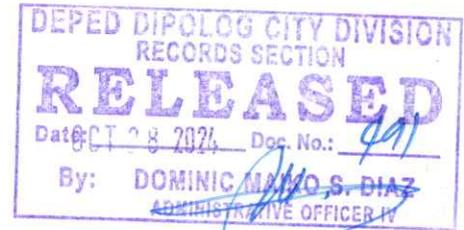




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



October 25, 2024

DIVISION MEMORANDUM
No. 491, s. 2024

**ADDENDUM TO DIVISION MEMORANDUM NO. 480, S. 2024, CONDUCT
OF MONITORING OF PROGRAM MANAGEMENT INFORMATION
SYSTEM (PMIS) IMPLEMENTATION**

To: Asst. Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Public Schools District Supervisors
Public School Heads of All Implementing Units
Selected SDO Personnel
This Division

1. In line with the scheduled Regional PMIS Monitoring to all Implementing Units (IUs) in the division, please be informed that a 1-day workshop will be conducted which will include both the monitoring process and technical assistance to ensure effective implementation and use of the PMIS. The venue of the said activity will be at the Division Training Center (DTC), Miputak, Dipolog City on October 30, 2024 at 8:00 AM to 5:00 PM.
2. This workshop will focus on:
 - a. Reviewing the current status of PMIS usage across all units.
 - b. Identifying challenges and areas for improvement.
 - c. Providing hands-on technical assistance to enhance the skills of participants in managing and utilizing the PMIS platform effectively.
 - d. Addressing specific concerns related to data entry, reporting, and other functionalities of the system.
3. All concerned personnel are expected to come prepared with their Annual Implementation Plan (AIP), PMIS access, and relevant data for the workshop. Participants are also required to bring laptops, extension wires, and portable router or wireless dongle.
4. Expenses incurred during this activity are chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
5. For information and guidance.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent



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