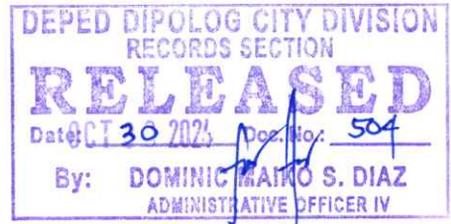




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



October 29, 2024

DIVISION MEMORANDUM

No. 504 s. 2024

To: CID Chief and SGOD Chief
Public Schools District Supervisors
Public and Private Elementary and Secondary Principals/School Heads
BSP District Coordinators and Adult Leaders
This Division

**2024 DIVISION WIDE BASIC TRAINING COURSE (BTC)
FOR KAWAN LEADERS, TROOP LEADERS AND OUTFIT ADVISORS**

1. In compliance with the provision set forth under DepEd Order No. 76, s. 2012 entitled "Guidelines on Revitalizing Boy Scouting in Schools Nationwide," specifically on paragraph 3.4 - Strengthening Quality Scouting Program, we are pleased to announce that the Department of Education (DepEd) Dipolog City Division, in coordination with the ZANDIDAP Council spearheaded by Roy G. Garbonera, Council Scout Executive, will conduct a Division Wide Basic Training Course (BTC) for Kawan/Troop Leaders and Outfit Advisors on Nov. 15-17, 2024 (4PM Friday, Saturday, and Sunday, respectively) at Tubod IS, Galas, Dipolog City
2. The 2024 BSP Basic Training Course (BTC) aims to provide opportunities for untrained teachers to enhance their skills in scouting activities, make plans for self-development in order to strengthen their ability to perform their responsibility as Scout Leader, organize, register, and make operational working groups.
3. This training shall be conducted in preparation for the upcoming BSP activities at the school, district, division, regional, national, and even international levels.
4. In compliance to Time on Task Policy, principals, school heads and TICs are hereby directed to ensure that classes of participants will be attended properly.
5. For participating Adult Leaders:
 - Currently registered as adult leader with the BSP
 - Physically fit as certified by the physician
 - Type A & B adult uniform
 - Equipped with camping gears



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6. A Training Registration Fee of ONE THOUSAND FIVE HUNDRED PESOS (Php 1500.00) for BTC Kawan Leader, Troop Leader, and Outfit Advisor participants shall be charged in order to defray administrative cost, training manual/materials and other operating expenses.
7. All participants will fix and sleep in tents; hence, they are required to bring their own tents. All personal belongings should be placed in their camp bags for safety.
8. The participants in the BTC shall be entitled to two (2) days service credits, and subject to the provisions stipulated under DECS Memorandum No.143, s. 1997. Likewise, non-teaching personnel shall be provided with Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2 s. 2004.
9. Inquiries may be directed to the following:

Crispo V. Gahisan
SEPS-Social Mobilization & Networking/Division BSP/Sports Coordinator
09639531681/09361115393

Olalio De Los Santos
EPS, CID/Woodbadger
09171445098

Ronillo S. Yarag
EPS, SGOD/BOD ZANDIDAP Council
09194601199

1. For immediate dissemination and compliance of all concerned

References:

DepEd Order No. 76, s. 2012
DECS Order No. 143, s. 1997

To be indicated in the perpetual index
Under the following subjects:
Scouting Activities


MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent



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LIST OF PARTICIPANTS FOR THE BASIC TRAINING COURSE (BTC)

NAME		SCHOOL
1. Busarang,	Jason M.	Kepiyanan ES
2. Enderez,	Darwin S.	Pamansalan ES
3. Suya,	Harly	Sangkol ES
4. Tariao,	Arnel	Sangkol ES
5. Subebe,	Rel Rejoice	Sangkol ES
6. Aleta,	James Ralph	Punta CS
7. Bularan,	Edward	DPDS
8. Villarin,	Matt	DPDS
9. Villaber,	Roseller Jan	San Alfonso ES
10. Itok,	Ronald	Pamansalan ETHS
11. Cabatan,	Leachim	Linabo ES
12. Badiang,	Paul Ariel	Sicayab ES
13. Barrios,	Arrian Marie P.	Sicayab ES
14. Gomez,	Rica	Galas ES
15. Ghandi,	Gahisan	Linay ES
16. Vidal,	Reyson	Virginia ES
17. Sumalpong,	Khevin	Biasong ES
18. Atienza,	Janette L.	ZNNHS Turno
19. Rodriguez,	Angelica M.	ZNNHS Turno
20. Laranjo,	Sarilyn P.	ZNNHS Turno
21. Balolong,	Ridge C.	ZNNHS Turno
22. Teofilo,	Jefferson D.	ZNNHS Turno
23. Jasmin,	Arxely E.	ZNNHS Turno
24. Legasa,	Shaina Mae T.	ZNNHS Turno
25. Balo,	Marchelle C.	ZNNHS Turno
26. Bañal,	Alsly Msy Daisy N.	ZNNHS Turno
27. Dajonan,	Jurey D.	ZNNHS Turno
28. Manabat,	Chris Ian	Punta NHS
29. Quimno,	Rey B.	Punta NHS
30. Pataytay,	Rubelyn B.	Punta NHS
31. Fuerzas,	Vince Gerald A.	Punta NHS
32. Vagilidad,	Jay D.	Sinaman ES
33. Woo,	Rio Krystal M.	Sinaman ES
34. Del Coro,	Stephanie Jean H.	Sinaman ES
35. Bacalla,	Cherry Ann S.	Tubod IS
36. Boroy,	Noel Jade	Barra Es
37. Lestino,	Ivan Llyod	Cogon NHS
38. Patangan,	Jizza Mae L.	Upper DIS
39. Enguito,	Keziah Louise M.	Upper DIS
40. Dela Sala,	Francisco A.	Upper DIS
41. Cuenca,	Rizafel Joy T.	ZNNHS Turno
42. Tuastumban,	Den Joseph	ALS
43. Llana,	Gilbert F.	ZNNHS Main
44. Matmat,	Ritchel P.	ZNNHS Main
45. Sumalpong,	Rolly M.	ZNNHS Main



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46. Ballares,	Ivan	R.	ZNNHS Main
47. Agodera,	John Robert Manuel		ZNNHS Main
48. Tome,	Juncar	T.	ZNNHS Main
49. Campoy,	Nino Ryxll Vhnz	M.	ZNNHS Main
50. Barlaan,	Jaymark	G.	ZNNHS Turno
51. Raagas,	Joan		ZNNHS Turno
52. Imperial,	Santha Grace	E.	Guinsangaan ES
53. Obina,	Angelina	B.	Guinsangaan ES
54. Dinipol,	Mary Anthoniette		ZNNHS Turno



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I. Budgetary Requirements: *Estimated Participants - 80*

MEALS AND SNACKS OF STAFF & PARTICIPANTS

Number of Staff (30) & Target Participants (40-50)

MEALS AND SNACKS OF STAFF AND PARTICIPANTS			
No. of Staff & Participants	Meals/day	Date	Total
80	Php 350.00	Nov 8, 2024	Php 28,000.00
80	Php 350.00	Nov. 9, 2024	Php 28,000.00
80	Php 350.00	Nov.10, 2024	Php 28,000.00
Meal Menu:	Breakfast: Corned Beef, Fried Egg, Boiled Egg, Hotdog and Steamed Rice with Coffee and Fruits Lunch: Fish Tinola, Vegetable Salad, Fried Fish, Pinakbet and Steamed Rice Dinner: Fish Sinigang, Chicken Kaldereta, Pansit, Soup and Steamed Rice		
SUB TOTAL:			Php 84,000.00

CERTIFICATES AND OTHER MATERIALS				
Unit	Description	Quantity	Unit Price	
Pcs.	Certificate of Staff & Participants	80	Php 10.00	Php 800.00
Pcs.	Invitation Program	80	Php 10.00	Php 800.00
	Camping Material & Souvenir	80	Php 200.00	Php 16,000.00
	Prize & Awards			Php 4,000.00
	Miscellaneous Expenses			Php 5,000.00
SUB TOTAL:				Php 26,600.00
TRANSPORTATION/FUEL ALLOWANCE				
Date	Purpose	Destination	Total	
Nov. 5, 2024	Ocular Inspection	Dipolog City to Tubod IS and Vice Versa	Php 500.00	



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Nov. 7, 2024	A day before the training schedule	Dipolog City to Tubod IS and Vice Versa	Php 500.00
Nov. 11 , 2024	After the camp breakout	Tubod IS to Dipolog City	Php 500.00
SUB TOTAL: Php 1,500.00			
GRAND TOTAL: Php 112,100.00			



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