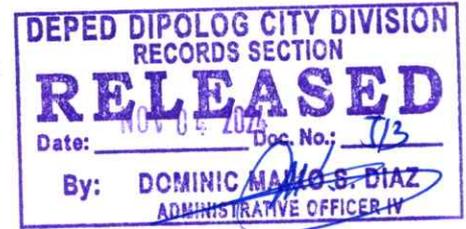




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



November 4, 2024

MEMORANDUM

No. 513, s. 2024

**SUBMISSION OF LISTS OF ELEMENTARY SCHOOL TEACHERS
AND MASTER TEACHERS WITH SPECIALIZATIONS AND MENTEES**

To: **All Elementary School Heads**

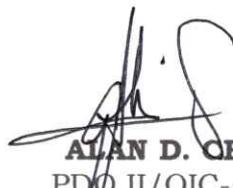
In line with the continuous effort to update and maintain accurate records of teachers and promote effective mentoring practices across schools, all public school principals are hereby directed to submit the following lists on or before **November 8, 2024**.

- a. **List of Elementary School Teachers**
- b. **List of Master Teachers with their area of Specialization/s and Assigned Mentees**

The lists should be submitted to the Division Office through email at bernie.laranjo@deped.gov.ph or at cellphone number **09090198585** no later than the specified deadline. Also, furnish a copy to the personnel section through love.ricafort@deped.gov.ph Please see attached template for reference.

For inquiries or clarifications, you may contact **PSDS, Bernie P. Laranjo**.

Immediate and strict compliance with this memorandum is expected.


ALAN D. CHIU
PDO II/OIC-AOV
In-Charge of Office

For:

MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY

School: _____

Principal: _____

ELEMENTARY TEACHERS

Name of Teacher	Position	Grade Level/s Taught	Subject/s Taught	No. of Years in Teaching
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

MASTER TEACHERS

Name of Master Teacher	Position	Grade Level/s Taught	Subject/s Taught	Area of Specialization	Assigned Mentees

Prepared by:

School Principal