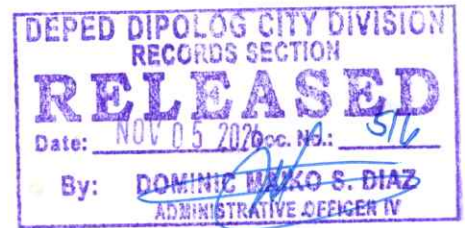




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



November 5, 2024

DIVISION MEMORANDUM

No. 576, s. 2024

**CALL FOR APPLICATIONS FOR SCHOOL PRINCIPAL I AND ASSISTANT
PRINCIPAL II VACANT POSITIONS**

**TO: All School Division Office Personnel
All Concerned Personnel
This Division**

This office hereby announces and invites qualified applicants for the vacant positions listed below:

Classifications /Level	Positions	Item Numbers
School Administrator	School Principal I	OSEC-DECSB-SP1-570008-2011
		OSEC-DECSB-SP1-570234-2010
		OSEC-DECSB-SP1-570238-2010
		OSEC-DECSB-SP1-570246-2010
		OSEC-DECSB-SP1-570945-2010
		OSEC-DECSB-SP1-570954-2010
		OSEC-DECSB-SP1-570953-2010
School Administrator	Assistant Principal II	OSEC-DECSB-ASP2-570015-2016
		OSEC-DECSB-ASP2-570016-2016
		OSEC-DECSB-ASP2-570017-2016

Furthermore, this ranking is open to all qualified applicants regardless of gender, civil status, sexual orientation, disability, religion, ethnicity, or political affiliation, provided they meet the minimum requirement.

Aspiring applicants must first **Register Online** at this link:

<https://bit.ly/4fig76I>

Submit the pertinent documents to Personnel Officer, Love L. Ricafort thru the Records Section not later than **November 15, 2024**, until **5:00** in the afternoon. Download and affirm the **Checklist of Requirements** for the authenticity and veracity of the documents to be submitted.



Address: Purok Farmers, Olingan, Dipolog City
Email: dipolog.city@depd.gov.ph
Website: www.depdedipolog.net
Facebook: DepEd Tayo – Division of Dipolog City



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To facilitate efficient processing, please ensure that all documents are sequenced and tabbed. Additional documents are welcome **only within the deadline** to be included in the review.

For guidance as to the criterion and computation of points, all interested applicants are enjoined to peruse the following reference:

Positions	References
School Principal I and Assistant Principal II positions	DepEd Order No. 007, s. 2023

Below is the minimum qualification standard required for the said positions. Please be guided accordingly.

QUALIFICATION STANDARD					
Position and Salary Grade	Education	Training	Experience	Eligibility	Competency (if applicable)
School Principal I	BEED/BSED with 18 professional units in education	40 hours of relevant training	HT for 1 yr; or TIC for 2 years; or MT for 2 years; or TI for 5 years	PBET/LET	With interpersonal, managerial, functional and technical skills
Assistant Principal II	BACHELOR'S DEGREE IN EDUCATION OR ITS EQUIVALENT WITH A MAJOR AND MINOR, OR BACHELOR'S DEGREE IN ARTS AND SCIENCES WITH AT LEAST 18 UNITS IN PROFESSIONAL EDUCATION	8 hours of relevant training	2 years of relevant experience	RA 1080	With interpersonal, managerial, functional and technical skills

Be it noted that the filling-up of the positions listed above is guided by Memorandum DM-OUHROD-2024-2127 from the Office of the Undersecretary for Human Resource and Organizational Development (HROD).

For information and widest dissemination of this Memorandum is desired.

MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent