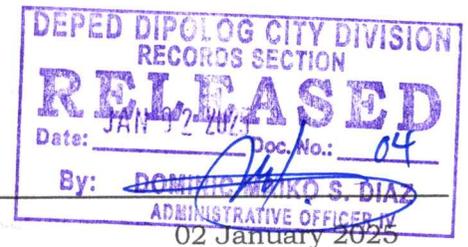




Republic of the Philippines  
**Department of Education**  
 REGION IX – ZAMBOANGA PENINSULA  
 SCHOOLS DIVISION OF DIPOLOG CITY



**DIVISION MEMORANDUM**  
 No. 04, s. 2024

**DISTRIBUTION OF EDUCATIONAL KITS TO GRADE 1 LEARNERS  
 (NORTH AND EAST DISTRICTS)**

To: **Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Public Schools District Supervisors (PSDS)  
 North and East District Elementary School Heads  
 Social Mobilization and Networking Section  
 All Others Concerned**

1. In relation to Division Memo No. 563, s. 2024 titled *Distribution of Educational Kits for Grade 1 Learners* under the *Project Alam*, the distribution for North and East Districts is scheduled on **7-10 January 2025**, as follows:

School	District	Enrolled G1 Learners	Date	Time
Biasong ES	North B	25	January 7, 2025	8:00 am
Barra ES	North B	49	January 7, 2025	9:00 am
Dipolog SPED Center	North A	57	January 7, 2025	10:00 am
Dipolog PDS	North A	370	January 7, 2025	1:00 pm
Dicayas ES	East B	33	January 8, 2025	8:30 am
St. John ES	East B	50	January 8, 2025	9:30 am
Upper Dicayas IS	East B	40	January 8, 2025	10:30 am
Sto. Niño ES	East B	23	January 8, 2025	1:00 pm
Minaog ES	East B	69	January 8, 2025	2:00 pm
Sicayab ES	North B	143	January 8, 2025	3:00 pm
Estaka CS	East A	188	January 9, 2025	8:00 am
Gulayon IS	East B	97	January 9, 2025	10:00 am
Lugdungan ES	East B	30	January 9, 2025	1:00 pm
Turno ES	East C	130	January 9, 2025	2:30 pm
Linabo ES	East B	30	January 10, 2025	10:30 am

2. Again, to ensure an organized distribution process, PSDSs, and school heads are requested to oversee the activity, while SGOD – Social Mobilization and Networking Section personnel, division personnel and members of the Local School Board may assist during the distribution.
3. Enclosed is the Acknowledgment Receipt to be signed by the learner recipients.
4. For any inquiries, please contact the SGOD-SMN Section personnel.
5. Immediate dissemination of this memorandum is requested.

**MA. LIZA R. TABILON EdD., CESO V**  
 Schools Division Superintendent

Encl.: List of Schools, Schedules, AR  
 Reference: As stated  
 To be indicated in the Perpetual Index  
 under the following subjects:  
 SGOD CID  
 JBC/20250102-DM-Educational Kit  
 SGOD-SMN/ January 2, 2025



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