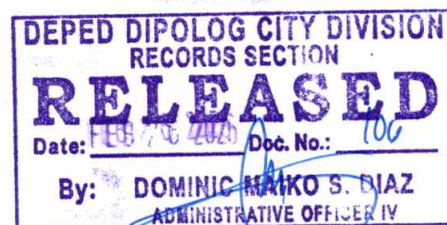




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



Division Memorandum
No. 106, s. 2025

February 26, 2025

CALL FOR APPLICATIONS FOR TEACHING-RELATED, TEACHING, AND NON-TEACHING VACANT POSITIONS

**TO: All School Division Office Personnel
All Concerned Personnel
This Division**

This office hereby announces the hereunder vacant job positions and is now accepting applications, namely:

Classification/ Level	Positions	Item Number/s
Teaching-Related	Head Teacher I	OSEC-DECSB-HTEACH1-570022-2012
	Guidance Counselor I	OSEC-DECSB-GUIDC1-570005-2008
	Guidance Counselor II	OSEC-DECSB-GUIDC2-570018-2016
		OSEC-DECSB-GUIDC2-570019-2016
		OSEC-DECSB-GUIDC2-570020-2016
		OSEC-DECSB-GUIDC2-570021-2016
		OSEC-DECSB-GUIDC2-570022-2016
Teaching	Guidance Counselor III	OSEC-DECSB-GUIDC3-570001-2011
	Master Teacher II (JHS)	OSEC-DECSB-MTCHR2-570671-1998
		OSEC-DECSB-MTCHR2-570057-2021
	Teacher III (Elementary)	
	Teacher III (JHS)	
	Teacher II (Elementary)	
	Teacher II (SHS)	
Non-Teaching	Medical Officer III	OSEC-DECSB-MDOF3-570003-2017
	Administrative Officer II	OSEC-DECSB-ADOF2-570514-2022

This ranking is open to all applicants regardless of gender, civil status, sexual orientation, disability, religion, ethnicity or political affiliation provided they meet the minimum requirement.

Aspiring applicants must first Register Online using their Google Mail (GMAIL) at this link: <https://bit.ly/3DkDpL8>

Submit the pertinent documents to Personnel Officer, Love L. Ricafort thru the Records Section not later than **March 7, 2025**, until **5:00** in the afternoon. Download and affirm the **Checklist of Requirements** for the authenticity and veracity of the documents to be submitted.



Address: Purok Farmers, Olingan, Dipolog City
Email: dipolog.city@depd.gov.ph
Website: www.depddipolog.net
Facebook: DepEd Tayo – Division of Dipolog City



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To facilitate efficient processing, please ensure that all documents are sequenced and tabbed. Additional documents are welcome **only within the deadline** to be included in the review.

For guidance as to the criterion and computation of points, all interested applicants are enjoined to peruse the following references:

Positions	References
Non-Teaching and Related-Teaching	DepEd Order No. 007, s. 2023
Teaching	DepEd Order No. 020, s. 2024

Below is the minimum qualification standard required for the said positions. Please be guided accordingly.

QUALIFICATION STANDARD					
Position and Salary Grade	Education	Training	Experience	Eligibility	Competency (if applicable)
Guidance Counselor III, Guidance Counselor II, & Guidance Counselor I	Master's Degree in Guidance Counseling	None Required	None Required	RA 1080 (Guidance Counselor)	with physical, intellectual, emotional, social and moral aspects
Head Teacher I (Elementary) / SG 14	Bachelor's Degree in Elementary Education or Bachelor's Degree Plus 18 Professional Education Units	24 Hours Relevant Training	TIC for 1 Year; or Teacher for 3 Years	PBET/LET/RA 1080	Teaching-Related
Master Teacher II (JHS)	Bachelor's Degree in Secondary Education or Bachelor's Degree Plus 18 Professional Units in Education with Appropriate Major and 24 Units for Master's Degree in Education or its Equivalent	4 Hours Relevant Training	1 Year Master Teacher I or 4 Years Teacher III	PBET/LET/RA 1080	Teaching
Teacher III (Elementary) / SG 13	Bachelor's Degree in Elementary Education or Bachelor's Degree plus 18 Professional Units in Education	None Required	2 Years Relevant Experience	PBET/LET	Teaching
Teacher III (JHS) / SG 13	Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 Professional Units in Education with Appropriate Major	None Required	2 Years Relevant Experience	PBET/LET	Teaching
Teacher II (Elementary) / SG 12	Bachelor's Degree in Elementary Education; or Bachelor's Degree plus 18 Professional Units in Education	None Required	Year Relevant Experience	PBET/LET	Teaching



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QUALIFICATION STANDARD					
Position and Salary Grade	Education	Training	Experience	Eligibility	Competency (if applicable)
Teacher II (SHS) / SG 12	FOR ACADEMIC TRACK AND CORE SUBJECTS: BACHELOR'S DEGREE WITH A MAJOR IN THE RELEVANT STRAND/SUBJECT; OR ANY BACHELOR'S DEGREE WITH AT LEAST 6 UNITS TOWARDS A MASTER'S DEGREE IN THE RELEVANT STRAND/SUBJECT	None Required	None Required	APPLICANTS FOR A PERMANENT POSITION: RA 1080 (TEACHER); IF NOT RA 1080 ELIGIBLE, THEY MUST PASS THE LET WITHIN FIVE (5) YEARS AFTER THE DATE OF FIRST HIRING	Teaching
	FOR ARTS & DESIGN TRACK: BACHELOR'S DEGREE WITH A MAJOR IN FIELD(S) UNDER THE TRACK; OR ANY BACHELOR'S DEGREE PLUS 15 UNITS OF SPECIALIZATION IN THE RELEVANT SUBJECT	4 Hours of Training Relevant to the Course in the Track	1 Year Relevant Teaching/Industry Work Experience		
	FOR SPORTS TRACK: BACHELOR'S DEGREE WITH A MAJOR IN FIELD(S) UNDER THE TRACK; OR ANY BACHELOR'S DEGREE PLUS 15 UNITS OF SPECIALIZATION IN FIELDS UNDER THE TRACK	4 Hours of Training Relevant to the Course in the Track	1 Year Relevant Teaching/Industry Work Experience		
	FOR TVL TRACK: BACHELOR'S DEGREE OR COMPLETION OF TECHNICAL-VOCATIONAL COURSE(S) IN THE AREA OF SPECIALIZATION	At Least NC II Plus TMC I Appropriate to the Specialization	6 Months Relevant Teaching or 6 Months of Industry Work Experience		
Medical Officer III / SG 21	Doctor of Medicine	4 Hours of Relevant Training	At least 1 Year of Relevant Experience in the Practice of Medicine	RA 1080	Medical Knowledge



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QUALIFICATION STANDARD					
Position and Salary Grade	Education	Training	Experience	Eligibility	Competency (if applicable)
Administrative Officer II / SG 11	Bachelor's Degree Relevant to the job	None Required	None Required	Career Service Professional (Second Level Eligibility)	Non-Teaching

The schedule of the ranking and interview will be announced in a separate memorandum. For information and widest dissemination.


NUR N. HUSSIEN, DM
SGOD Chief
In-Charge of Office

For:

MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent