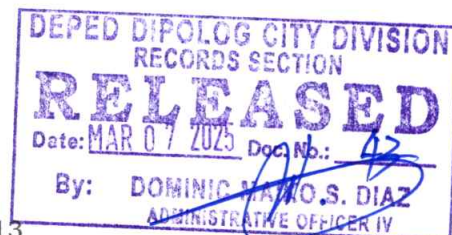


Division Advisory No. 43, s. 2025

March 7, 2025

In compliance with DepEd Order (DO) No. 8 s. 2013
this advisory is issued not for endorsement per DO No. 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.depeddipolog.net)



STUDENT LEADERS' PARTICIPATION TO ROTARY YOUTH ACTIVITIES WEEK

The Rotaract Club of Dipolog City, in collaboration with the Rotary Club of Dipolog City, will be hosting the Rotary Youth Activities Week from March 10 to 13, 2025, at Dipolog City Hall. This youth-focused initiative aims to provide student leaders with hands-on experience in governance and public service as Rotary Youth Officials.

Following the Screening and Interview Process conducted on March 1, 2025, the Rotary Club extends its invitation to the selected student leaders listed in the Official List attached to this advisory. Kindly refer to the attachment for the complete list of participants.

All participating student leaders are required to wear their school uniforms and must be accompanied by their respective SSLG teacher-advisers, who will serve as their official chaperones. In addition to providing guidance and supervision, teacher-advisers are expected to:

- Secure the parent's consent forms of attending student leaders.
- Ensure the safety and well-being of students throughout the event.
- Document the event and assist in coordinating student participation in activities.
- Act as the primary point of contact between organizers and student leaders.

To facilitate their participation, school principals are requested to make necessary arrangements in the class schedules of SSLG teacher-advisers, ensuring minimal disruption to their teaching responsibilities. Likewise, participating student leaders shall be officially excused from their classes and will be given the opportunity to take any missed quizzes or tasks on a different schedule as determined by their subject teachers.

Participation from both public and private schools in the Rotary Youth Activities Week shall be entirely voluntary, ensuring that schools and student leaders join based on their willingness and interest. Furthermore, all participating institutions must adhere strictly to the guidelines set forth in DepEd Order No. 66, s. 2017, which governs the conduct of off-campus activities.

This is also subject to the no-collection policy as stated in Section 3 of Republic Act No. 5546 also known as An Act Prohibiting the Sale of Tickets and or the Collection of Contributions for Whatever Project or Purpose from Students and Teachers of Public and Private Schools, Colleges and Universities (Ganzon Law), issued in DO 19, s. 2008, and reiterated in DepEd Memorandum No. 041, s. 2024.

For more information, please contact:

- Cielbert E. Dondoyano Jr.
Project Development Officer I
Learner Formation Unit
0956 590 9773

(Enclosure 1 to Division Advisory No. 43, s. 2025)

PARENT/GUARDIAN'S CONSENT FORM

Name of learner: _____

Date of birth: _____ Sex: _____

Allergies: _____

Blood type: _____

Parent/Guardian's Name: _____

Relationship to learner: _____

Home address: _____

Contact number: _____

Adviser/Teacher's Name: _____

School: _____

Contact Number: _____

Activity: **ROTARY YOUTH ACTIVITIES WEEK**

Date: March 10-13, 2025

Venue: Dipolog City Hall

As the parent/guardian of the abovementioned learner, I hereby acknowledge that I have been informed of the details of the off-campus activity and voluntarily and freely elect my child to participate in this off-campus activity. Furthermore, I understand the risks associated with an off-campus activity and agree that the rules and regulations established for the said activity are for the safety and security of the participants, and thus agree to instruct my child or children to obey them.

I also authorize the oversight proponent of the activity to gather and utilize the data and information, including personal information and images, that may arise during the activity, in accordance with the Data Privacy Act of 2012.

Having understood all the aforementioned, I hereby consent to allow my child or children to participate, acknowledging all of the foregoing. I am also solely responsible for providing travel insurance and any expenses for my child or children's participation in the activity.

Parent/Guardian's Printed Name & Signature

Date

ANNEX A

SAFEGUARDING PROTOCOLS DURING CURRICULAR AND CO-CURRICULAR PROGRAMS

All curricular and co-curricular programs and activities, whether conducted inside or outside the school, shall have the following guidelines as the minimum protocols (template) to prevent abuse, violence, exploitation, discrimination, and other forms of abuse:

Safeguarding Guidelines for the Learners

The Department of Education (DepEd) is committed to the promotion of the best interest of the child in all decisions and actions involving children in accordance with DepEd Order No. 40, s. 2012 or the "DepEd Child Protection Policy" and other relevant issuances. DepEd is mandated to provide special protection to learners. Thus, all trips, activities, and events arranged by DepEd should be guided by well-crafted safeguarding guidelines in order to minimize risk, guarantee safe space, and ensure positive event or activity experience for all participants, organizers, and others who are involved in the event or activity. Further, through the safeguarding guidelines, appropriate preventive, protective, and remedial measures will be properly implemented.

Based on the foregoing, the following safeguarding guidelines shall be put in place before, during, and after the conduct of this activity in all identified venues and/or billeting centers.

I. Safe Interactions Before, During, and After the Activity

- A. Everyone shall ensure that respectful, non-violent, and non-sexualized interactions are done during the Event / Activity. This applies to:
 - 1. adult participants to learner participants;
 - 2. adult participants to fellow adult participants;
 - 3. learner participants to fellow learner participants; and
 - 4. learner participants to adult participants.

The use of foul and vulgar language is prohibited.

- B. Adult participants are highly required to observe the following:
 - 1. They are highly discouraged from sending a social media friend request or message to any child participant before, during, or after the activity.
 - 2. They should obtain informed consent from the child's parent or legal guardian or teacher before photographing or filming a child. The activity staff or the activity photographer/videographer must explain how the photograph or film will be used.

3. They must adhere to the two-adult rule: Two or more adults are required to supervise all activities where children are involved and present.
4. They should not spend time alone with a learner (one-on-one) or with learners away from others.
5. They should not share a room with one learner.
6. They should not engage in any form of inappropriate touching of learners.
7. They should not make sexually suggestive comments to a learner, even in fun.
8. They should not allow allegations made by a learner to go unchallenged, unrecorded, or not acted upon.
9. They should maintain a safe and appropriate distance from learners and young people.
10. They should ensure appropriate company with a learner or young person while in a car or other vehicle.
11. They should request written parental or official consent if activity organizers or partners are required to transport learners or young people.

C. As to the learner participants, the following shall be strictly observed;

1. If they receive a friend request or social media message from an adult participant who attended the activity, they are not obliged to accept or respond. They should tell their parents/guardians and/or their teacher about it.
2. They should always wear the activity identification cards.
3. They should use proper language when talking with other learners and adult participants.
4. They should never talk to other learners and adult participants privately and in secluded areas.
5. They are prohibited from bringing to the activity premises pornographic materials and dangerous chemicals and substances.

II. Activity's Presenters or Resource Persons

- A. Presenters or Resource Persons shall ensure that the visuals, words, and content presented in the Activity are age and developmentally appropriate, and follow the principles of non-discrimination, gender sensitivity, and inclusivity.
- B. Presenters will have to acknowledge the diversity of the activity participants and be sensitive about this.
- C. If a certain topic discusses violence or any potentially distressing content, a trigger warning shall be placed at the start of the presentation.
- D. Presenters shall also pay special attention to their language, ensuring that this is safe for learner participants.

III. Reporting Safeguarding Concerns during the Activity

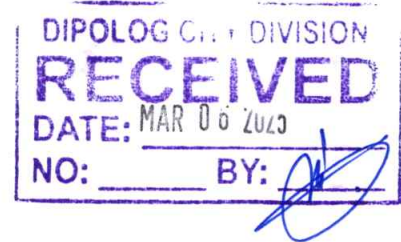
- A. If a participant wishes to report a learner protection concern while the activity is ongoing, he or she may approach the Learner Rights and Protection (LRP) Desk.
- B. If a learner participant experiences distress or any protection concern during the Event/Activity, he/she may approach designated guidance counselors/designates or psychological first aid (PFA) providers present in the activity.

For any safeguarding concerns, please contact the Learner Rights and Protection Office – Learners Telesafe Contact Center Helpline at +639451759777 or at (02) 8632-1372. You may also approach any member of the activity's designated LRP Desk or Technical Working Group.



March 5, 2025

Ma. Liza R. Tabilon, EdD, CESO V
Schools Division superintendent
Schools Division of Dipolog City
Dipolog City, Zamboanga del Norte



ATTN: Cielbert Dondoyano Jr.
Project Development Officer I
Youth Formation Unit
Schools Governance and Operations Division

Dear Ma'am Tabilon,

Warm greetings!

On behalf of the Rotaract Club of Dipolog City and in collaboration with the Rotary Club of Dipolog, we respectfully seek your permission to conduct the **Rotary Youth Activities Week from March 10–13, 2025**. This initiative aims to provide student leaders with a valuable opportunity to experience governance and public service through hands-on engagement as Rotary Youth Officials.

We sincerely appreciate your participation in this year's **Rotary Youth Activities Week**. Following the **Screening and Interview Process** held on **March 1, 2025**, at **DMCCFI**, we are pleased to announce the **Official List of Rotary Youth Officials and their respective government assignments**.

Furthermore, all Youth Officials starting on **March 10, 2025** to report to **Dipolog City Hall in their school uniforms** to attend the **Flag Ceremony and the Installation and Opening Ceremony**, which will commence at **8:00 AM**. We also encourage a faculty member, staff, or a parent/guardian to accompany the student during the **sashing ceremony**.

We are also attaching herewith the List of **Rotary Youth Officials** for the Rotary Youth Activities Week this March 10-13, 2025 and for the **flow of activities**.

Thank you for your unwavering support and commitment to youth leadership development. Should you require further information or clarification, please feel free to contact us at your most convenient time.



In Rotary Service,

Rtr. Wilvie Rose Abitona

Chair, Rotary Youth Activities Week
Rotaract Club of Dipolog City
Contact number: 0909-730-8393

Rtr. Jaycris P. Alpante, LPT., MBA

Co-Chair, Rotary Youth Activities Week
Rotaract Club of Dipolog City
Contact number: **0916-163-5693**

Attested by,

Rtn. Niel Vincent P. Gumahad

Assistant Governor D3850
Adviser, Rotary Club of Dipolog

RYAW (Rotary Youth Activity Week)

March 10-13, 2025

March 10, 2024 (Monday)	
Morning	<ul style="list-style-type: none"> • Opening and Installation Ceremony (8am to 9am) • Orientation with the Department Heads (9am) • Parliamentary Procedure (10:30am to 12:00nn)
Afternoon	<ul style="list-style-type: none"> • All Rotary Youth Officials shall report on their respective offices at 1pm
March 11, 2025 (Tuesday)	
Morning	<ul style="list-style-type: none"> • All Rotary Youth officials shall report to the Sangguniang Panlungsod at 8am to join and witness the regular session with the City Councilors
Afternoon	<ul style="list-style-type: none"> • All Rotary Youth Officials shall report on their respective offices at 1pm
March 12, 2025 (Wednesday)	
Morning	<ul style="list-style-type: none"> • All Rotary Youth Officials shall report on their respective offices at 8am
Afternoon	<ul style="list-style-type: none"> • All Rotary Youth Officials shall gather at the Museo Dipolog at 1pm • PAGKASAYUD 3.1 <ul style="list-style-type: none"> - HIV/AIDS awareness - teenage pregnancy awareness - Peace and conflict awareness
March 13, 2025 (Thursday)	
Morning	<ul style="list-style-type: none"> • All Rotary Youth Officials shall gather at the Museo Dipolog at 8am • Leadership Training (8am to 12nn)
Afternoon	<ul style="list-style-type: none"> • All Rotary Youth Officials shall gather at the Museo Dipolog for the culmination ceremony at 1pm
	World Rotaract Week

RYAW List of Officials

City Position	Name	School
City Mayor	Prince Joseph Vergara	Zamboanga del Norte National High School
City Vice Mayor	Elloise Julia Necesario	Zamboanga del Norte National High School - Turno
City Treasurer	Muneera Ahmed Al Sieh	St. Vincent's College Incorporated
City Assessor	Aaron John Laput	Alberto Q. Ubay Memorial Agro- Tech Science High School
City Planning and Development Officer	Jonave Enerio	Dipolog City Institute of Technology, Inc.
City Legal Officer	Saint Kyle Regencia	Dipolog City National High School
City Accountant	Ryanne Patricia Calimutan	Dipolog City National High School
City Engineer	Charise Cornero	Galas National High School
City General Services Officer	Kyla Darrine Cabili	Punta National High School
City Human Resource Management Officer	Mayco Tuballa	Sicayab National High School
City Budget Officer	Aisha Mae Bendola	Dipolog City Institute of Technology, Inc.
City Administrator	Wyne Diamante Jr.	Zamboanga del Norte National High School
City Agriculturist	Queneceblee Patagoc	Alberto Q. Ubay Memorial Agro- Tech Science High School
City Civil Registrar	Erica Mae Mejias	Sicayab National High School
City Building Officer	Apol Marijul Apilan	Galas National High School
SP Secretary	Jodi Micaella Rabulan	DMC College Foundation Inc.
Sangguniang Panlungsod Member	Ethan John Sigasig	St. Vincent's College Incorporated
Sangguniang Panlungsod Member	Francesca Tiu	DMC College Foundation Inc.
Sangguniang Panlungsod Member	Kricia Kate Agan	Punta National High School
Sangguniang Panlungsod Member	Juvmee Bustaliño	Zamboanga del Norte National High School - Turno