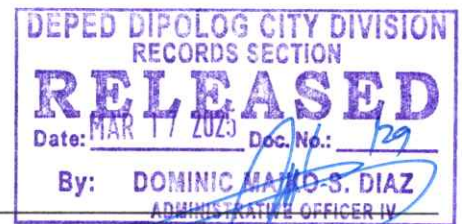




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



March 14, 2025

DIVISION MEMORANDUM
No. 129, s. 2025

SIGNING OF DIPLOMA

TO: OIC – Assistant Schools Division Superintendent
CID Chief
SGOD Chief
Public Schools District Supervisor
All Elementary School Heads
All Secondary School Heads
All Others Concerned
This Division

To streamline the processing of certificates and diplomas for the upcoming moving up and graduation ceremonies, the following procedures will be implemented:

Grade 6 and Grade 12 Diplomas: After the principal's signature, these diplomas will be forwarded to the Division Office for the Schools Division Superintendent (SDS) signature.

Kindergarten and Grade 10 Certificates of Completion: These certificates will bear the principal's signature and the electronic signature of the SDS.

For information and proper guidance.


MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent

OSDS/Admin./SMCA/DM
March 14, 2025



Address: Purok Farmers, Olingan, Dipolog City
Email: dipolog.city@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Tayo – Division of Dipolog City