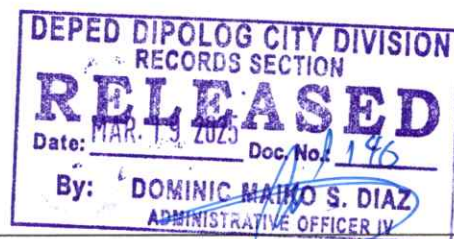




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



March 18, 2025

DIVISION MEMORANDUM

No. 140 s, 2025

DFOT STEMazing TWG ROLES AND RESPONSIBILITIES

**To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned
This Division**

1. The STEMazing: A Showcase of Science, Technological, and Mathematical Outputs, will feature participants presenting oral and written proposed solutions to a given scenario in AGHAMazing. Meanwhile, the NumbeRace, designed for Grades 4-6 students, integrates physical exploration, mathematical investigation, and problem-solving in real-world contexts.
2. This event will be conducted on March 21, 2025, at Zamboanga del Norte National High School, immediately following the opening of the 2025 Division Festival of Talents at Zamboanga del Norte National High School-Turno.
3. This activity aims to:
 - a. Enhance students' mathematical reasoning and problem-solving skills through engaging and collaborative activities that integrate real-world applications with physical exploration.
 - b. Develop learner-participants' ability to create innovative research proposals that address pressing local, national, and global challenges by applying STEM and 21st-century skills.
4. To ensure the successful implementation of the activity, the following details the composition of the STEMazing Technical Working Group and their respective Roles and Responsibilities:

| Committee | Roles and Responsibilities | Person-in-Charge |
|----------------------------|---|---|
| Registration & Secretariat | <ul style="list-style-type: none">▪ Serves as Information Desk for the whole duration of the activity▪ Prints all necessary documents (Attendance Sheet, Score Sheet, Tabulation Sheet, NumbeRace Data Collection Forms, Parents Consent Form) | Ian Bernabe Dugaduga-ZNNHS Archerd A. Paralís-ZNNHS Merlina Tomales-ZNNHS Irene Grace Uy-ZNNHS Lisette C. Cimafranca-UDIS |



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| | <ul style="list-style-type: none"> Ensures smooth and systematic registration of participants Prepares the NumbeRace Station Markers, QR Code Printouts, Maps & Route Guides Reviews, tabulates, and consolidates the results of the contest submitted by the POJ before the awarding ceremony | |
| Program Invitation, Backdrop Tarp & Digital Tracking System | <ul style="list-style-type: none"> Organizes the program flow (opening and closing) Prepares the Program Invitation and ensures that copies are available for distribution Prepares the tarp backdrop based on the layout provided by Overall DFOT Focal Ensures AVP for preliminaries | Franklin Benitez-GNHS Jones Edombingo-GNHS |
| Physical Arrangement, Sound System, LCD Projector and screen | <ul style="list-style-type: none"> Ensures that the venue for the contest is prepared with proper ventilation and all the needed facilities like sound system, LCD projector, extension wires, tables and chairs | Host School-ZNNHS |
| Panel of Judges | <ul style="list-style-type: none"> Provides the problem/scenario that allows the participants to apply STEM and 21st century skills in solving problems with local, national, and national impact addressing social, scientific, cultural, and environmental issues Ensures fair judgement of all entries based on the provided criteria | AGHAMazing: SP II Noel G. Solis-PETHS EPS Edgar C. Dingal, EMD EPS Cherilyn R. Allen NumbeRace: EPS Edgardo S. Cabalida, EdD PSDS Adrian G. Refugio, EMD EPS Edgar C. Dingal, EMD |
| NumbeRace Station Masters | <ul style="list-style-type: none"> Takes charge at each checkpoint/station | Station 1 & 6: Israeli M. Cuizon & Riza M. Busico-ZNNHS TURNO Station 2 & 7: Merlina T. Tomales & Ian Bernabe Dugaduga-ZNNHS Station 3 & 8: Marie Jane D. Murro-SNHS & Franklin E. Benitez-GNHS Station 4 & 9: Cristina R. Hiolem-PNHS & Jose Rey A. Adriatico -GNHS Station 5 & 10: Edgardo S. Cabalida, EdD & Edgar C. Dingal, EMD |
| Documentation and Narrative Report | <ul style="list-style-type: none"> Documents the activity and prepares the end-of-activity report for submission to the activity focal persons Ensures that research proposals are subjected to plagiarism and AI-generated check | Cristina R. Hiolem-PNHS Margie M. Cutad-PNHS Jose Rey A. Adriatico -GNHS |



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| | <ul style="list-style-type: none"> Assists the Secretariat in review, tabulate, and consolidate the results of the contest submitted by the POJ before the awarding ceremony | |
| Scoring & Awards Committee | <ul style="list-style-type: none"> Ensures the accuracy, adequacy, and availability of all medals and tokens Ensures that all certificates are printed, signed, and available for before awarding ceremony (Certificate of Recognition, Participation, and Appearance) Creates slide deck for the presentation of the results/winners on the screen during the awarding ceremony Ensures the correct scoring system implementation in Numberace | Israeli M. Cuizon-ZNNHS TURNO Renzmark L. Ruiz-ZNNHS TURNO Sheena Delfin-ZNNHS TURNO Riza M. Busico-ZNNHS TURNO Shiele B. Barrera-ZNNHS TURNO Adrian G. Refugio, EMD |
| Food Committee | <ul style="list-style-type: none"> Ensures that healthy meals are provided to TWG, SDO Officials, Judges, and guests at the contest venue | Marie Jane D. Murro -SNHS Shirly Pahacian-SNHS |
| Medical and Safety Officers | <ul style="list-style-type: none"> Implements prompt and appropriate emergency response procedures/protocols/measures | Mayla Ricafort-, GNHS-West District Genafe Ramos-East District-ZNNHS Archerd Paralís-ZNNHS Brenda Ashley Paralís-ZNNHS Jovie Abaa-ZNNHS |
| STEMazing Management Team | <ul style="list-style-type: none"> Assumes all responsibilities for the conduct of the activity Secures funding for the activity Oversees the activities and accomplishment of committee | Edgardo S. Cabalida, EdD Adrian G. Refugio, EMD Cherilyn R. Allen |

5. For inquiries, please contact the following:

Cherilyn R. Allen, EPS in Science at 09517478296 or via email at cherilyn.rodriguez001@deped.gov.ph

Edgardo S. Cabalida, EPS in Mathematics at 09171222743 or via email at edgardo.cabalida@deped.gov.ph

Adrian G. Refugio, Public Schools District Supervisor-East A at 09631351305 or via email at adrian.refugio002@deped.gov.ph

6. Immediate and wide dissemination of this memorandum is highly desired.

MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent

Ref: None
Encl: None
CID / PSDS / AGR/DM



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