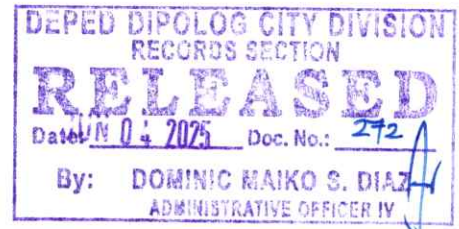




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



June 4, 2025

DIVISION MEMORANDUM

No. 272 series of 2025

**ADDENDUM TO DIVISION MEMORANDUM NO. 260 s. 2025
RE: COMPLETION OF BBMP SESSIONS, POST-READING ASSESSMENT
AND CLOSING ACTIVITIES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID/SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
Other Concerned Personnel
This Division

1. In reference to the above-stated division memorandum, this Office through the Curriculum Implementation Division hereby announces the division level Bawat Bata Makababasa Program (BBMP) Culminating Activity to be held on June 5, 2025 at 1:00- 2:30 p.m., Gulayon Integrated School Covered Court, Gulayon, Dipolog City.
2. Attendees to this program are the SDO officials, Education Program Supervisors, Public Schools District Supervisors, elementary school heads and head teachers, select barangay and GPTA officials, BBMP tutors, learners, and parents of Gulayon Integrated School.
3. Please see Enclosure 1 of this Memorandum for the Technical Working Group of the said activity.
4. For more information or clarification, please contact the following:

Amelinda D. Montero DM, CESE
CID Chief

Cherry Mae B. Eltanal EdD
EPS-Filipino/Division Reading Coordinator/BBMP Focal Person
filipino.dipolog@deped.gov.ph



Address: Purok Farmers, Olingan, Dipolog City
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5. Immediate and widest dissemination of this Memorandum to all concerned is desired.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent 

Reference: D.O. 010 s. 2025; DO 35 s. 2025
CID/EPS/CMBE
June 4, 2025



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Enclosure 1 of Division Memorandum No. 272 s. 2025

A. Committees for Bawat Bata Makababasa Program (BBMP) Culminating Activities				
June 5, 2025				
Gulayon Integrated School, Gulayon, Dipolog City				
No.	Committee	Terms of Reference	Chair	Members
1	Core Planning/Steering	sets the overall vision, objectives, and timeline for the event	Chief Amelinda D. Montero	
		coordinates between all sub-committees and makes key decisions	PSDS Adrian G. Refugio	
2	Finance/Budget/Food	manages the event budget, tracks expenses, and ensures financial accountability	PSDS Vilma C. Velasco	
		handles procurements in coordination with the focal person	PSDS Lyn A. Carpio	
3	Logistics & Operations	secures and manages the venue, equipment, transportation, and accommodations	EPS Edgar C. Dingal EPS Riela Angela C. Josol	PSDS Olalio Delos Santos PSDS Bernie P. Laranjo
		oversees event setup and on-site logistics	EPS Dexter A. Elumba EPS Jesse P. Samaniego	PSDS Petrush G. Macute PSDS Jovencia M. Samante
4	Program/Content	designs the event agenda and selects speakers, presenters, or performers	EPS Cherry Mae B. Eltanal	Ma. Venus N. Amatong
		manages session scheduling and content alignment with event goals	PSDS Rossalyn Z. Montealto	Select Gulayon IS teachers
5	Marketing & Promotion	prepare, print and reproduce the program flow layout	EPS Serapino E. Estebat Jr.	Oliver Manalo



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		prepares video presentation on BBMP activities and accomplishments	PDO Leo Martinno O. Alejo	Select Gulayon IS teachers
6	Registration & Attendee Mgt.	handles attendee registration	PSDS Genevieve B. Miranda	SH Erma P. Ajero
		manages letter of invitations, tracking and attendee communications, prepares leis, serve as usherettes to attendees	PSDS Maria Lisa E. Valdehueza	SH Juhaira Hussien
7	Technology & AV	manages all technical aspects, including audiovisual equipment, live streaming, and event apps	ITO Jose Mari Apilan	Joshua Abergas
		provides technical support during the event		
8	Risk Management & Compliance	develops safety and emergency plans	AO Alan Chiu	
		ensures compliance with legal and regulatory requirements		
9	Health and Safety	promotes physical, mental, and emotional well-being among the participants of the event	Jan Rina Bitancor	
10	Communication & Documentation	capture photos, videos, audio recordings, and written notes of the proceedings in an accurate and timely manner	EPS Cherilyn R. Allen EPS Melanie Bantilan	Select Gulayon IS teachers
		prepares a narrative report summarizing the objectives, highlights, outcomes, and recommendations of the event		



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11	Post-Event Evaluation	designs and implements the event's visual theme and decorations	EPS Edgardo S. Cabalida EPS Monina R. Antiquina	SEPS Luisiano Murro
12	Venue, Decoration and Aftercare	ensures that the venue reflects the desired atmosphere	Principal Maria Riza Z. Lagroma	Assigned teachers from Gulayon IS