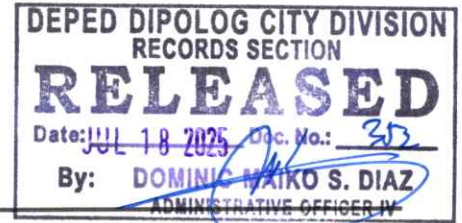




Republic of the Philippines
Department of Education
Region IX – Zamboanga Peninsula
SCHOOLS DIVISION OF DIPOLOG CITY



July 18, 2025

DIVISION MEMORANDUM

No. 352, s. 2025

"LINIS KALIKASAN, LIGTAS PAMAYANAN" - MIPUTAK CREEK ENVIRONMENTAL RESTORATION AND COMMUNITY RESILIENCE INITIATIVE

To: All SDO Personnel and Field Personnel
This Division
All Others Concerned

1. In observance of the **37th National Disaster Resilience Month (NDRM) 2025** with the theme "**KUMIKILOS para sa Kahandaan, Kaligtasan at Katatagan**", the Schools Division Office of Dipolog City hereby invites all SDO and Field Personnel to participate in the "**LINIS KALIKASAN, LIGTAS PAMAYANAN**" - Miputak Creek Environmental Restoration and Community Resilience Initiative on **July 26, 2025 (Saturday), 5:30 AM** onwards at **Miputak Creek, New SDO Building, Sta. Isabel, Dipolog City**.
2. This environmental restoration activity aligns with **RA 10121 (Philippine Disaster Risk Reduction and Management Act of 2010)** and demonstrates our Division's commitment to environmental stewardship and disaster risk reduction. The clean-up drive aims to clear the Miputak Creek of debris and pollutants, thereby reducing flood risks and preserving our natural environment.
3. **PARTNERSHIP OPPORTUNITIES:** This initiative is open to Non-Government Organizations (NGOs), Civil Society Organizations (CSOs), and partner agencies of the Department of Education who are committed to environmental protection and restoration.
4. **REQUIREMENTS:** All participants are required to bring personal protective equipment (PPE) including work gloves, face masks, safety boots, protective clothing, and cleaning materials such as garbage bags, rakes, brooms, and containers for waste segregation. A complete list of requirements is included in the attached activity proposal.
5. **REGISTRATION:** Interested participants may register with the SGOD-DRRMS thru this link: <https://bit.ly/4eVm0qR> or scan this QR Code:



or you may contact our Division DRRM Coordinator **CHRISTIAN JAMES S. PACO** at 0961-461-5305/email ddrm.dipolog@deped.gov.ph for coordination and further information.



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6. SDO and Field Personnel who will participate are entitled to **Compensatory Overtime Credits (COC) or Vacation Service Credits (VSC)**, whichever is applicable, subject to existing guidelines and policies.
7. This activity reflects our collective commitment to building resilient communities and fostering environmental responsibility. Your participation will not only contribute to disaster risk reduction but also serve as a positive example for our learners and the broader community.
8. Immediate and widest dissemination of this Memorandum is highly desired.


MA. LIZA R. TABILON EdD., CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

Encl.: Activity Proposal

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

SGOD, DRRM Environmental Protection NDRM:KUMIKILOS
Creek Clean-Up Community Service Volunteerism NGO Partnership CSO Engagement

CJSP/ 20250718-DM-CREEK-CLEANUP-2025
July 18, 2025



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ACTIVITY PROPOSAL

TITLE: "***LINIS KALIKASAN, LIGTAS PAMAYANAN***" - Miputak Creek Environmental Restoration and Community Resilience Initiative

VENUE: Miputak Creek, New SDO Building, Sta. Isabel, Dipolog City

TARGET DATE: July 26, 2025 (Saturday) 5:30AM onwards

FUNDING SOURCE: NONE REQUIRED (utilize partnerships)

PROPONENT: SGOD-DRRMS

TARGET PARTICIPANTS: SDO Personnel and Field Personnel (Voluntary)

ESTIMATED NUMBER OF PARTICIPANTS: 100-150 volunteers

DATE PREPARED: July 17, 2025

I. RATIONALE

In observance of the National Disaster Resilience Month and in compliance with RA 10121, otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 2010," the Schools Division Office of Dipolog City recognizes the critical importance of environmental protection and disaster risk reduction through proactive community engagement.

The Miputak Creek, located near the New SDO Building in Sta. Isabel, Dipolog City, serves as a vital waterway that requires immediate attention to prevent environmental degradation and potential flooding hazards. Accumulated solid waste, debris, and other pollutants in the creek pose significant risks to the surrounding communities and may contribute to water-related disasters during extreme weather events.

This clean-up drive aligns with the DRRM framework's emphasis on disaster preparedness and mitigation, as maintaining clean waterways is essential for reducing flood risks and preserving the natural environment. The activity also demonstrates the Division's commitment to environmental stewardship and community service, setting an example for our learners and the broader community.



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As part of the ongoing National Disaster Resilience Month celebration, this initiative underscores the importance of collective action in building resilient communities. By engaging SDO personnel and field personnel and personnel in neighboring government instrumentalities and establishments in this voluntary environmental activity, we foster a culture of environmental responsibility and disaster preparedness that extends beyond our educational institutions.

II. OBJECTIVES

At the end of the activity, participants are expected to:

1. Demonstrate environmental responsibility through active participation in creek rehabilitation
2. Contribute to disaster risk reduction by clearing waterways of debris and pollutants
3. Promote awareness on the importance of maintaining clean waterways for flood mitigation
4. Strengthen camaraderie among SDO personnel and field personnel through community service
5. Set a positive example for students and the community regarding environmental stewardship
6. Partner with relevant agencies in the promotion of environmental protection such as, but not limited to, Sta. Isabel and Miputak BLGUs, DILG, DSWD, DAR, DTI, PCA, Dipolog IBT Management, Philippine National Police – Dipolog Police Station, City Environment and Natural Resources Office (CENRO), City Disaster Risk Reduction and Management Office (CDRRMO), City General Services Office (CGSO), 92nd Regional Community Defense Group, Reserve Command, Philippine Army, Philippine Coast Guard Auxiliary (315th Squadron), and NGOs such as Rotary Club of Dipolog, Girl Scouts of the Philippines – Zamboanga del Norte Chapter, Boy Scouts of the Philippines – Zamboanga del Norte Chapter, Kaakibat Civicom, Dipolog City Eagles Club International and Dipolog Aqua Divers Association among others.

III. SCOPE OF ACTIVITIES

A. Pre-Activity Preparation

- Dispatch invitation letter to invited agencies, NGOs and business establishments
- Coordinate with SGOD-SMN for funding source/prospect sponsors for snacks and other necessary items
- Site assessment and safety briefing
- Assignment of teams to different sites for clean up
- Distribution of safety equipment and cleaning materials
- Registration and grouping of volunteers
- Coordination with local barangay officials and environmental agencies

B. Main Activity

- Systematic cleaning of Miputak Creek banks and waterway
- Removal of solid waste, debris, and pollutants



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- Proper segregation and disposal of collected materials
- Documentation of the clean-up process

C. Post-Activity

- Proper disposal of collected waste materials
- Site inspection and evaluation
- Recognition of volunteers
- Documentation and reporting

IV. PARTICIPANT REQUIREMENTS

All participants are required to bring the following cleaning materials:

Personal Protective Equipment (PPE)

- Work gloves (rubber or thick cloth)
- Face masks
- Safety boots or closed shoes
- Hat or cap for sun protection
- Long-sleeved shirt or protective clothing

Cleaning Materials and Tools

- Garbage bags (large and medium-sized)
- Rakes or cleaning tools
- Brooms
- Shovels and bolo (if available)
- Containers for waste segregation
- Personal water bottle
- Towels

Optional Items

- First aid supplies
- Insect repellent
- Sunscreen
- Camera for documentation

V. SCHEDULE OF ACTIVITIES

TIME	ACTIVITY	PERSON/S IN-CHARGE
5:30-6:00 AM	Registration and Assembly	Secretariat
6:00-6:30 AM	Opening Program and Safety Briefing	SGOD DRRM Team
6:30-6:45 AM	Site Orientation and Group Assignment	Team Leaders
6:45-9:00 AM	Clean-Up Drive Activities	All Volunteers
9:00-9:30 AM	Snack Break	Logistics Team
9:30-9:45 AM	Closing Program and Recognition	PMT
9:45-10:45AM	Set Down and Departure	All Participants



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VI. EXPECTED OUTPUTS

1. Cleaned and rehabilitated Miputak Creek waterway
2. Proper disposal of collected solid waste and debris
3. Enhanced environmental awareness among participants
4. Strengthened disaster risk reduction capacity of the community
5. Documentation report with photos and recommendations
6. Increased volunteerism and community engagement among SDO personnel

VII. MANAGEMENT STRUCTURE

Contact Person	Office	Responsibilities
Christian James S. Paco	SGOD-DRRMS	Overall Project Management
Alan D. Chiu	Administrative Office	Logistics and Coordination
Debbie May Alejo	Supply Section	Materials and Equipment
Dr. Clees Paul Tabiliran	Health and Nutrition Section	Health and Safety
Ana Riva E. Lanat/ Randyl A. Geraga	Accountant/ Budget Officer	Financial Management
Coleen Mae N. Montederamos	SGOD-DRRMS	Documentation and Media
Cielbert E. Dondoyano Jr.	Youth Formation Section	Youth Involvement and Participation
Jessel B. Chiu	SGOD-SMN	Networking and Partnership

Prepared by:


CHRISTIAN JAMES S. PACO
Project Development Officer II, DRRMS

Recommending Approval:


NUR N. HUSSIEN, DM
Chief Education Supervisor, SGOD

Approved:


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent

References:

- RA 10121 - Philippine Disaster Risk Reduction and Management Act of 2010
- National Disaster Resilience Month Guidelines
- DepEd Environmental Education Guidelines
- Local Environmental Management Protocols



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