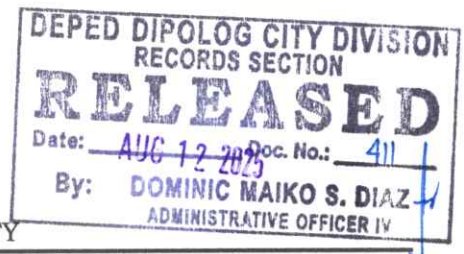




Republic of the Philippines
Department of Education
Region IX – Zamboanga Peninsula
SCHOOLS DIVISION OF DIPOLOG CITY



August 11, 2025

DIVISION MEMORANDUM

No. 411, s. 2025

**STRENGTHENING CAMPUS AND COMMUNITY CLEAN-UP ACTIVITIES WITH THE
LEARNER GOVERNMENT AND THE YOUTH FOR ENVIRONMENT IN SCHOOLS
ORGANIZATION**

To: Asst. Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
All Public School Heads
SSLG and SELG Officers
YES-O Coordinators and Officers
This Division
All Others Concerned

1. In reference to the **letter dated July 25, 2025** from **City Mayor Roberto Y. Uy** regarding the **promotion of a clean and healthy environment**, this Division respectfully acknowledges the shared responsibility of maintaining environmental cleanliness and sustainability within school premises and surrounding areas.
2. Relative to this, **all public schools** under this Division are hereby directed to **strengthen and regularly conduct clean-up activities** within their respective campuses and surrounding areas with the active participation and leadership of **the Learner Government and the Youth for Environment in Schools Organization (YES-O)** as part of our collective commitment to environmental preservation and community responsibility.
3. With this, the guidelines and implementation procedures are as follows:
 - **Schedule:** Clean-up drives shall be conducted regularly on designated days as determined by each school, preferably during Brigada Eskwela activities and monthly environmental awareness programs
 - **Coverage:** Clean-up activities shall encompass school grounds, nearby public spaces such as sidewalks, canals, and other communal areas where waste may accumulate
 - **Participants:** All teaching and non-teaching personnel, students, and volunteer parents/community members shall actively participate in the clean-up activities. The Learner Government shall serve as the primary student

coordinators in all schools. For schools with established Youth for Environment in Schools Organization (YES-O), this organization shall lead the environmental advocacy and education components in coordination with the Learner Government.

- **Safety Measures:** Proper safety protocols shall be strictly observed during clean-up activities, including the use of appropriate protective equipment and tools.
- **Mandatory Waste Segregation and Proper Disposal** (while following DepEd's Ecological Solid Waste Management Act and National Greening Program guidelines):
 - **Biodegradable Waste:** Includes food scraps, leaves, and paper. Must be placed in labeled biodegradable bins for composting, supporting the *Gulayan sa Paaralan* program.
 - **Non-Biodegradable Waste:** Includes plastics, metals, glass, and styrofoam. Must be segregated into appropriate bins. **Burning of solid waste is strictly prohibited**
 - **Recyclable Materials:** Includes clean paper, plastic bottles, and aluminum cans. Must be separated for reuse and recycling to promote resource conservation
 - **Hazardous Waste:** Includes batteries, chemicals, and medical waste. Must be placed in marked containers and disposed of through authorized channels.
 - **Special Waste Categories:** Includes e-waste and bulky items. Must be coordinated with local waste management authorities.

Schools are encouraged to practice **composting, recycling, and upcycling** to reduce environmental impact. **All personnel and students must comply with segregation protocols using clearly labeled bins.**

4. Additionally, schools shall integrate waste segregation education into their environmental programs and daily routines, with the Youth for Environment in Schools Organization (YES-O) taking the lead role in organizing and implementing specialized environmental campaigns. The Supreme Elementary Learner Government (SELG) or Supreme Secondary Learner Government (SSLG) shall provide active support to YES-O in these initiatives.
 - Clear signage for labeled containers shall be installed throughout school premises under the guidance of YES-O, with SELG/SSLG assisting in implementation.
 - Regular monitoring and evaluation of waste segregation practices shall be conducted by YES-O, with SELG/SSLG providing logistical and operational support. YES-O members will serve as waste segregation monitors and environmental stewards.
5. Moreover, school heads shall actively coordinate with barangay officials, community leaders, and local waste management facilities to ensure maximum participation and support for this environmental initiative, including proper disposal pathways for segregated waste. YES-O shall act as the primary liaison between the school

administration and community stakeholders, with SELG/SSLG extending supplementary support where necessary.

6. Furthermore, schools shall properly document clean-up activities and waste segregation practices through photographs and systematically submit quarterly reports to the Division Office for monitoring purposes. *The YES-O shall be responsible for documentation and basic reporting, while the Learner Government shall be responsible for printing the reports.* Reports shall comprehensively include:
 - Types of waste collected and properly segregated
 - Number of participants in clean-up activities, specifically highlighting Learner Government involvement and YES-O participation where applicable
 - Educational activities and campaigns conducted on waste management (led by Learner Government or YES-O where available)
 - Community partnerships established through Learner Government coordination
 - Environmental impact assessments (where YES-O is available to conduct such assessments)
 - Ecobricking initiatives, if any
7. Everybody is enjoined to actively participate in this environmental advocacy as faithful stewards of God's creation, fostering environmental awareness, waste reduction consciousness, and proper disposal discipline among students. The Learner Government shall serve as the primary model of environmental leadership and youth empowerment in all schools, with YES-O providing additional specialized environmental advocacy where the organization exists.
8. Please refer to the enclosure for the details of the letter.
9. **For more info**, you may contact the Division DRRM Coordinator, **Christian James S. Paco** at **[0961-461-5305]** or email **[drrm.dipolog@deped.gov.ph]**.
10. Immediate and widest dissemination of this Memorandum is highly desired.


MA. LIZA R. TABILON EdD., CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

Encl.: Letter from CMO – City Mayor Roberto U. Uy dated July 25, 2025

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

SGOD	Environmental Program	Clean-Up Drive
Waste Management	Community Partnership	Waste Segregation and Disposal
Learner Government	YES-O	

CMNM/ 20250811-DM-Regular-Clean-Up-Drive
August 11, 2025



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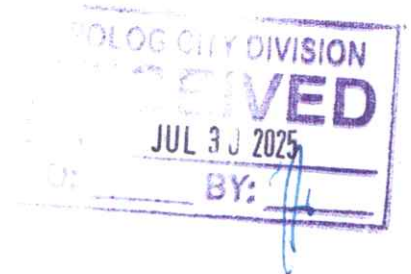
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July 25, 2025

DR. MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent
Schools Division of Dipolog City, DepED
Sta. Isabel, Dipolog City



Dear **Dr. Tabilon**,

Greetings!

In line with our shared responsibility of promoting a clean and healthy environment, we respectfully seek the support of the Department of Education – Schools Division Office in encouraging all public schools to regularly conduct clean-up activities within their respective campuses and surrounding areas.

Please be reminded that solid waste management and environmental preservation are not the sole duties of the City Government, but a collective responsibility that also involves schools and the entire community.

We humbly appeal to your office to help strengthen and sustain clean-up efforts within the school grounds and nearby public spaces such as sidewalks, canals, and other communal areas where waste may accumulate.

Your active cooperation is crucial in fostering environmental awareness and discipline among students, which will significantly contribute to building a cleaner, greener, and more livable Dipolog.

Let us be faithful stewards of God's creation by caring for the environment through our actions and example.

Thank you for your continued support.

Very truly yours,

ROBERTO Y. UY
City Mayor *RF*