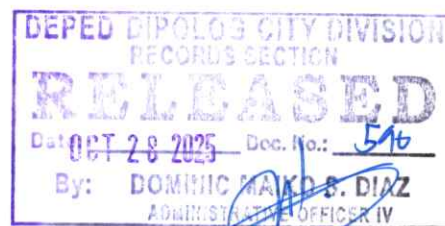




Republic of the Philippines
Department of Education
Region IX – Zamboanga Peninsula
SCHOOLS DIVISION OF DIPOLOG CITY



October 27, 2025

DIVISION MEMORANDUM

No. 540, s. 2025

2025 REGIONAL CLIMATE CHANGE CARAVAN (RCCC)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Division DRRMS Team
Identified School DRRM Coordinators
All Others Concerned
This Division

1. Pursuant to Regional Memorandum No. 572, s. 2025 regarding the **2025 Regional Climate Change Caravan (RCCC)** scheduled on **November 14, 2025 (Friday)** from **8:00 AM to 3:00 PM** at the **Zamboanga del Norte Convention and Exhibition Center, Dipolog City**.
2. The Regional Climate Change Caravan is a timely and relevant initiative of the Department of Education through the Disaster Risk Reduction and Management Service (DRRMS), in compliance with Republic Act 9729 or the Climate Change Act of 2009. This aims to promote climate change awareness, education, and action in local communities where educational institutions are located through collaborative efforts with stakeholders from different sectors and create a network of advocates for climate action.
3. In connection therewith, the following personnel from this Division are hereby directed to participate in the said activity:
 - a. **Division DRRMS Office (3)**
 - b. **EXECOM (5)**
 - c. **Selected DRRM Coordinators** (as per attached list)
 - d. **Technical Working Group Members** (as specified below)
4. The first meal will be served at dinner on November 13, 2025, and the last meal will be afternoon snack on November 14, 2025. Accommodation will be provided on November 13, 2025, for selected participants.
5. Official attire for this event will be **Business Attire**.

6. To ensure the smooth implementation and active participation of this Division in the event, the following **Division Technical Working Group** is hereby constituted with their corresponding tasks **as auxiliary team** to the organized Regional Technical Working Group:

a. SECRETARIAT AND PROGRAM

- **Ms. Coleen Mae N. Montederamos** – Administrative Assistant II
- **TBD** - Administrative Support II (DRRM)

Tasks:

- Consolidate and submit the list of participants to the Regional Office
- Coordinate with the Regional TWG for event updates and requirements
- Prepare and manage all documentation requirements
- Take minutes during planning meetings
- Facilitate communication between TWG committees

b. DOCUMENTATION

- **Mr. Aira Ruth A. Guerrero** – Administrative Officer II
- **Ms. Margarita C. Dela Cruz** - Administrative Officer II

Tasks:

- Document the event through photographs and videos
- Prepare comprehensive photo and video coverage of Division participants
- Compile documentation materials for post-event report
- Coordinate with Regional TWG Committee – ZN PRISM
- Submit documentation report within three (3) days after the event

c. SAFETY AND SECURITY

- **Mr. Rex Gabriel G. Gabonada** – Administrative Officer II
- **Mr. Leo A. Taman** - Administrative Officer II

Tasks:

- Ensure the safety and security of all Division participants
- Coordinate with venue security personnel and responders/medical team
- Prepare emergency response protocols and first aid kit
- Monitor health and safety compliance during travel and the event
- Maintain accountability of all participants throughout the activity

d. HOSPITALITY

- **Mr. Yuri Nathaniel D. Nadala**- Project Development Officer I
- **Ms. Ruby Jane B. Supangan** – Project Development Officer I

Tasks:

- Coordinate accommodation arrangements for selected participants especially VIP Guests
- Manage meal schedules and dietary requirements
- Prepare welcome kits or materials for participants
- Ensure comfort and welfare of Division participants
- Coordinate with venue hospitality services

e. PHYSICAL ARRANGEMENT AND TRANSPORTATION

- **Mr. Allen Paul Bugahod**- Administrative Officer II
- **Mr. Romy C. Tizon** - Administrative Officer II

Tasks:

- Coordinate transportation for all Division participants
- Manage logistics and travel arrangements
- Ensure timely departure and arrival of participants
- Coordinate seating arrangements at the venue
- Prepare necessary equipment and materials needed by participants

f. ADVOCACY AND MEDIA

- **Ms. Anna May C. Aleria** – Administrative Officer II
- **Ms. Melanie E. Chiong** – Project Development Officer I
- **Ms. Lisette C. Cimafranca** – Head Teacher I

Tasks:

- Promote the event within the Division prior to the activity
- Prepare advocacy materials and climate change awareness campaigns
- Coordinate with Division Information Officer and Regional TWG for publicity
- Document and share highlights on official Division social media platforms
- Prepare post-event advocacy materials and success stories

g. OVERALL EVENT MANAGEMENT AND COORDINATION

- **Mr. Christian James S. Paco** – Project Development Officer II
- **Division DRRM Coordinators of Region IX**

Tasks:

- Provide overall direction and supervision of all TWG committees
- Ensure coordination among all committees for seamless implementation
- Serve as primary liaison with the Regional Office and event organizers
- Monitor timelines and deliverables of all committees
- Address issues and concerns that may arise during preparation and implementation
- Conduct and preside over planning and coordination meetings
- Submit consolidated post-event report to the Schools Division Superintendent

7. A **coordination meeting** for all participants and Technical Working Group members will be held on **November 5, 2025 (Wednesday)** at **2:00 PM** at the **SDO Cafeteria** to discuss final arrangements, responsibilities, and expectations.
8. Travelling and incidental expenses shall be charged against local school funds for school-based personnel or available DPRP funds for division personnel, both continuing and current, subject to usual accounting and auditing rules and regulations.
9. For questions and/or clarifications, you may contact the Division DRRM Coordinator, **CHRISTIAN JAMES S. PACO**, at 0961-461-5305.
10. For immediate dissemination and strict compliance.


MA. LIZA R. TABILON EdD., CESO V
Schools Division Superintendent

Encl.: Annex A. List of Participants
Reference: Regional Memorandum No. 572, s. 2025
To be indicated in the Perpetual Index
under the following subjects:
DRRM CLIMATE CHANGE CARAVAN RCCC 2025
CJSP/ 20251028-DM-RCCC 2025

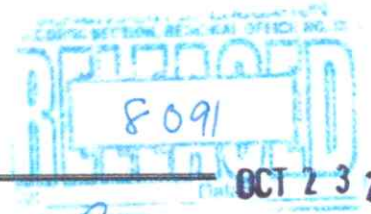
Annex A. LIST OF PARTICIPANTS TO THE REGIONAL CLIMATE CHANGE CARAVAN 2025

	NAME OF PERSONNEL	POSITION
1	Ma. Liza R. Tabilon, CESO V	Schools Division Superintendent
2	Rosalio B. Conturno, Jr.	Asst. Schools Division Superintendent
3	Nur N. Hussien, DM	SGOD Chief
4	Edgardo C. Cabalida	OIC-CID Chief
5	Alan D. Chiu	AO V
6	Christian James S. Paco	Division DRRM Coordinator
7	Coleen Mae N. Montederamos	Administrative Assistant II
8	TBD	Administrative Support II (DRRM)
9	Aira Ruth A. Guerrero	Administrative Officer II
10	Allen Paul Bugahod	Administrative Officer II
11	Anna May C. Aleria	Administrative Officer II
12	Febe Arianne K. Pagulong	Administrative Officer II
13	Franklin E. Benitez	Administrative Officer II
14	Leo A. Taman	Administrative Officer II
15	Lisette C. Cimafranca	Head Teacher I
16	Margarita C. Dela Cruz	Administrative Officer II
17	Melanie E. Chiong	Project Development Officer I
18	Percival J. Abo	Administrative Officer II
19	Rex Gabriel G. Gabonada	Administrative Officer II
20	Romy C. Tizon	Administrative Aide I
21	Ruby Jane B. Supangan	Project Development Officer I
22	Rustom P. Camahalan	Administrative Officer II
23	Yuri Nathaniel D. Nadala	Project Development Officer I



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Office of the Regional Director



October 21, 2025

REGIONAL MEMORANDUM
NO. 572, s. 2025

2025 REGIONAL CLIMATE CHANGE CARAVAN (RCCC)

To: Assistant Regional Director
Disaster Risk Reduction and Management Services
Schools Division Superintendents
Functional Division Chiefs
Division DRRM Coordinators
All Others Concerned
This Region

1. The Department of Education through the Disaster Risk Reduction and Management Service (DRRMS), in its commitment to climate action and as mandated by the **Republic Act 9729**, otherwise known as the **Climate Change Act of 2009**, **integrates the concepts of climate change into its plans, programs, policies, and activities.**
2. The Regional Climate Change Caravan is a timely and relevant initiative that aims to promote climate change awareness, education, and action in local communities where educational institutions are located. It is a collaborative effort that seeks to engage stakeholders from different sectors and create a network of advocates for climate action.
3. Relative to this, the **2025 Regional Climate Change Caravan (RCCC)** shall be held on **November 14, 2025**, from **8:00am to 3:00pm** at **Zamboanga del Norte Convention and Exhibition Center, Dipolog City.**
4. Please refer to the enclosure for the concept note, provisions and the details of expected participants to the aforementioned event.
5. The first meal will be served at dinner on November 13, 2025, and the last meal will be afternoon snack on November 14, 2025. Accommodation will be provided on November 13, 2025, for select participants.
6. Travelling and incidental expenses will be charged against local funds or available DPRP funds, both continuing and current, subject to usual accounting and auditing rules and regulations.
7. Official attire for this event will be **Business Attire.**
8. For your information, guidance and compliance.

Digitally signed by Legaspi Ruth Fuentes
DN: CN=Legaspi Ruth Fuentes,
SERIALNUMBER=0126N0045dc5, O=DepEd
Regional Office IX, C=PH
Date: 2025.10.22 09:06:23 +0800

RUTH L. FUENTES, CESO III
Regional Director

Encl: As stated

ESSD/SRBA/kgfb/RM
132/October 20, 2025



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Pres. Corason C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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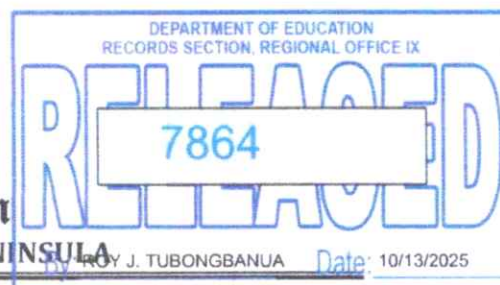




Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA



2025 REGIONAL CLIMATE CHANGE CARAVAN (RCCC)

Zamboanga del Norte Convention and Exhibition Center, Dipolog City

November 14, 2025

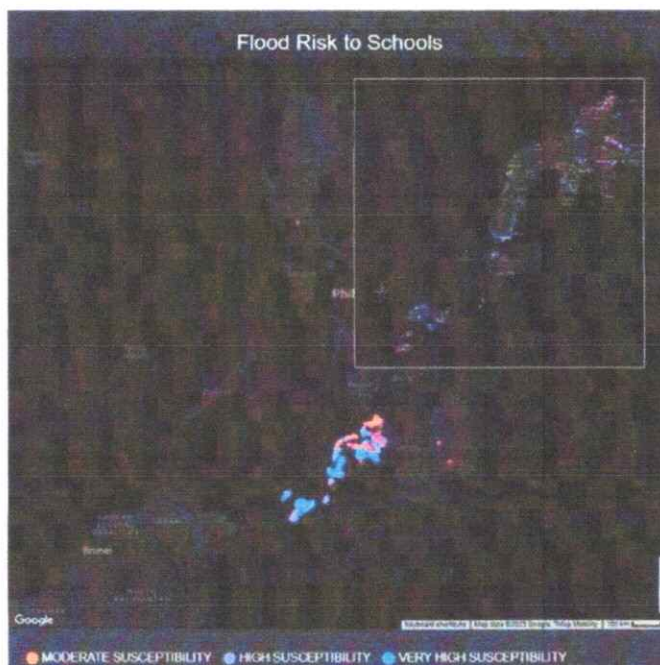
I. Introduction

The Philippines is one of the countries most at risk of natural disasters, especially floods and landslides. These hazards have become stronger and more unpredictable because of climate change. Heavy rains during the rainy season (June to December) often cause flash floods and landslides that endanger lives, damage homes and roads, and disrupt schools and communities across the country.

In Mindanao, Zamboanga Peninsula Region (Region IX) is geographically characterized by hilly to mountainous terrain, major river systems, and coastal lowlands, conditions that make it highly susceptible to landslides and flooding, especially during the southwest monsoon, tropical cyclones, Intertropical Convergence Zone (ITCZ) activities, and occasional typhoons or low-pressure areas. Provinces such as Zamboanga del Norte, Zamboanga del Sur, and Zamboanga Sibugay, along with the cities of Zamboanga, Dipolog, and Isabela, have experienced recurring incidents of flooding and landslide triggered by continuous heavy rainfall, resulting in property damage, displacement of families, and even loss of lives.

Climate change has further intensified rainfall patterns, increasing the frequency and severity of flooding to schools. The occurrence of landslides in upland areas and flash floods in low-lying communities highlights the urgent need to strengthen local disaster preparedness, risk mitigation, and adaptive capacity.

Source: Multi Hazard Risk Profile of Schools - Multi Hazard Risk Profile of Schools



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Effectivity	09.06.2023	Page	1 of 7



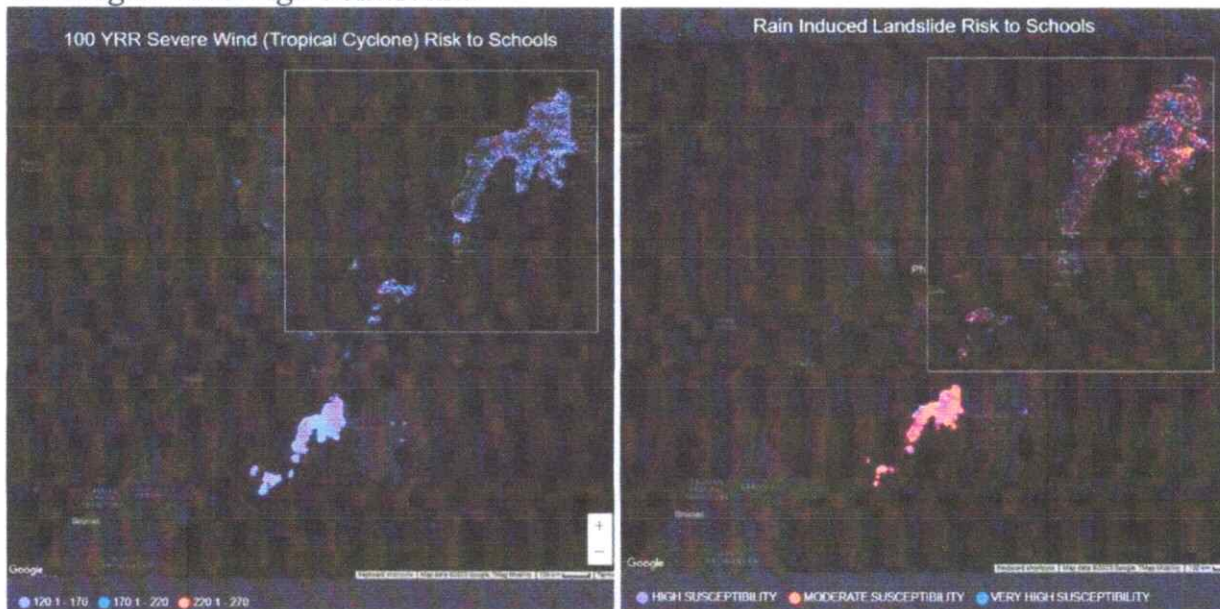


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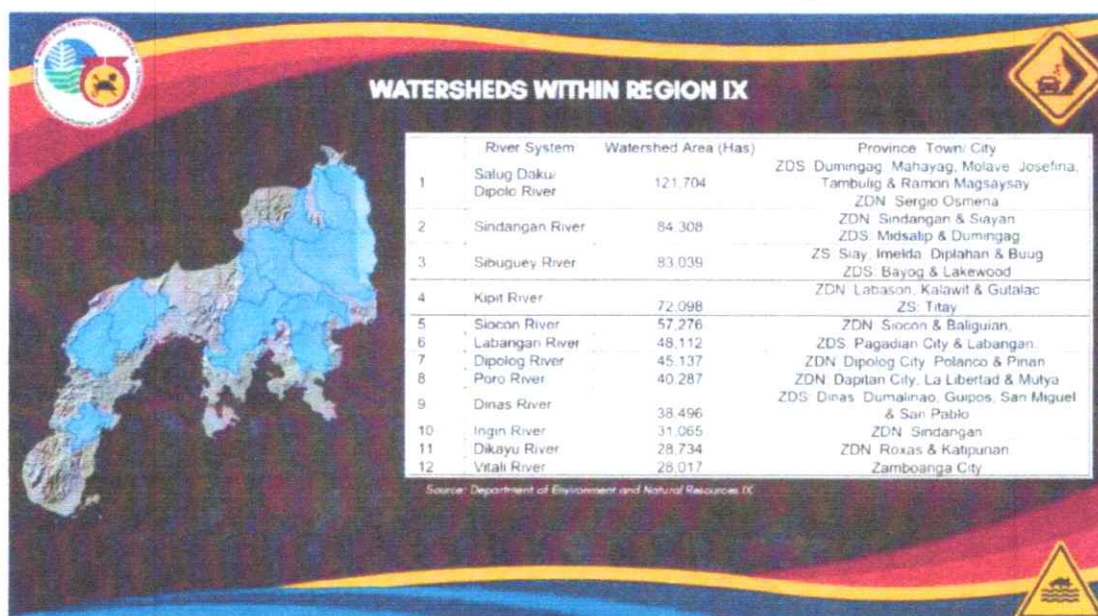
Below are the images of Multi-Hazard Risk Profile of DepEd Schools withing Zamboanga Peninsula.



Source: [Multi Hazard Risk Profile of Schools](#) · [Multi Hazard Risk Profile of Schools](#)

Recent data from 2025 confirms the severity of these hazards in the Zamboanga Peninsula. The increasing frequency and intensity of rainfall further highlight the urgent need for immediate action to reduce the risk of flooding.

The table below shows the watersheds within Region IX.





Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

In line with the objectives of RA 10121 (Philippine DRRM Act of 2010) and the DRRM Framework of Department of Education, this initiative seeks to enhance the resilience of communities, schools, and local institutions in the Zamboanga Peninsula through proactive landslide and flood risk management.

The Regional Climate Change Caravan is a timely and relevant initiative that aims to promote climate change awareness, education, and action among the communities of the Zamboanga Peninsula. It embodies a collaborative effort that unites communities, educational institutions, local government units, and various sectors to strengthen collective responsibility and foster a unified regional movement toward climate resilience and sustainable development.

II. Objectives

This activity aims to develop strategic actions and adaptation initiatives to help minimize the potential effects of flooding and heavy rainfall on learners, personnel, schools, and the wider community.

Prioritizing ecological and environmental stability, not only in Dipolog City but throughout the entire Zamboanga Peninsula is critical to mitigating risks in a region that is increasingly vulnerable to extreme rainfall events due to its geographic and socio-economic characteristics. Although the most severe impacts may not yet be fully apparent, proactive measures are essential. Through the initiatives of the Regional Climate Change Caravan, schools and local stakeholders will be better equipped to confront these challenges and advance toward a more climate-resilient and secure future.

III. Expected Outputs

1. Increased awareness and understanding of climate change impacts on education
2. Enhanced capacity of division and school-level DRRM coordinators
3. Documented best practices and innovative DRRM-CCA initiatives from ZAMPEN divisions
4. Signed commitments from participating divisions for climate change initiatives
5. Distribution of 220 seedlings to promote environmental stewardship
6. Strengthened multi-sectoral collaboration and partnerships to support climate change adaptation and mitigation initiatives in schools.



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Effectivity	09.06.2023	Page	3 of 7





Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

V. Implementation Plan / Indicative Timeline and Program of Activities

Date/Time	Activity	Venue	Responsible Person
November 13, 2025 (Thursday)			
1:00PM to 3:00PM	Arrival of Participants & Settling down at billeting quarters	Dipolog City (TBD)	TWG
3:00PM to 5:00PM	Pre-Event Conference and Preparation of TWG and Committees	Dipolog City (TBD)	TWG
November 14, 2025 (Friday)			
8:00AM – 12:00NN	RCCC Program Opening Ceremonies	Zamboanga del Norte Convention and Exhibition Center, Dipolog City	TWG
	Preliminaries <ul style="list-style-type: none"> ➤ National Anthem ➤ Prayer ➤ Regional Hymn ➤ Dipolog City Division Hymn 		Audio/Visual Presentation
	Opening Salvo		Tinig at Indak Sayaw Dance Troupe of Punta National High School
	Presentation of Participants		Sheila Rose B. Apiag, Chief, ESSD
	Welcome Remarks		SDS Ma. Liza R. Tabilon, Dipolog City Division
	Opening Message		RD Ruth L. Fuentes, CESO III
	Message of Support		Hon. Darel Dexter T. Uy
	Intermission Number		Dipolog Pilot Demonstration School Rondalla
	Presentation of DRRMS Key Initiatives		Kathlenn Grace F. Baguio
	Introduction of the Keynote Speaker		Sheila Rose B. Apiag, Chief, ESSD



Republic of the Philippines

Department of Education

REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Date/Time	Activity	Venue	Responsible Person
12:00NN 1:00PM – 3:00PM	Keynote Address: CCAM in the Department of Education		DRRMS Director Felino O. Castro V
	Awarding of Certificate to Keynote Speaker		TWG
	Photo Opportunity		
	Lunch Break		
	Presentation of 2025 ZAMPEN DRRM-CCA Initiatives and Practices	Zamboanga del Norte Convention and Exhibition Center, Dipolog City	Audio Visual Presentation
	Message of Support		Department of Agriculture Representative
	Video Presentation of Ceremonial Tree Planting		Audio Visual Presentation
	Signing of Tree of Commitment & Distribution of Seedlings		Participants
	Closing Remarks		ARD Gregorio Cyrus Elejorde, CESO V
	Community Singing		All participants - to be led by Teodora M. Ortiz, PDO II
	Presentation of SDE		ZN Prism
	Photo Opportunities with VIPs and Keynote Speakers		
End			



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

VI. Budget Estimates

Item	Quantity	Unit Cost	Frequency	Total
Meals and accommodation of participants and guests to be downloaded to SDO Dipolog City as host for the event and in partnership with Dipolog City LGU <i>(for additional funds)</i>	220 pax	P1,500	1	P330,000.00
LED Wall, Lights & Sounds System, 360° Photo/Video Coverage Package	1 package	P60,000.00	1	P60,000.00
Stage decorations, backdrops, photo booth and visual elements	1 package	P20,000.00	1	P20,000.00
DRRM IEC Materials (Tarps, banners, signages, sintra boards)	1 lot	P30,800.00	1	P30,800.00
TWG / Regional Office Uniform (full sublimation polo shirts)	28	P500.00	1	P14,000.00
RO and SDO DRRM Coordinators Jackets	10	P1000.00	1	P10,000.00
DRRM Information, Education and Communication (IEC) kits	220	P160.00	1	P35,200.00
Total				P500,000.00

Prepared by:


KATHLENN GRACE F. BAGUIO
 Project Development Officer II

Reviewed


SHEILA ROSE B. APIAG, JD
 Chief, ESSD

Approved:


RUTH L. FUENTES-CESO III

Regional Director

Digitally signed by Legaspi
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Republic of the Philippines

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REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

7. Increased access to educational resources and support for climate change programs to facilitate the effective implementation of climate-related education and resilience activities.
8. Dissemination of climate change information, education and communication (IEC) materials and awareness campaigns to strengthen community resilience.

IV. Key Participants / External Partners

Expected participants for this event are at least 220 individuals coming from the following offices:

1. 9 Division Offices (170 participants)
 - a. Dapitan City (5 EXECOM, 15 School DRRM Coordinators)
 - b. Dipolog City (5 EXECOM, 15 School DRRM Coordinators)
 - c. Isabela City (5 EXECOM, 15 School DRRM Coordinators)
 - d. Pagadian City (5 EXECOM, 15 School DRRM Coordinators)
 - e. Zamboanga City (5 EXECOM, 15 School DRRM Coordinators)
 - f. Zamboanga del Norte (5 EXECOM, 15 School DRRM Coordinators)
 - g. Zamboanga Del Sur (5 EXECOM, 15 School DRRM Coordinators)
 - h. Zamboanga Sibugay (5 EXECOM, 15 School DRRM Coordinators)
 - i. Sulu Province - (5 EXECOM, 5 School DRRM Coordinators)
2. Regional Office (10 participants)
3. Central Office / Keynote Speakers (2 participants)
4. LGU Dipolog City (5 participants)
 - a. City Mayor's Office
 - b. Office of the Strategy Management
 - c. City Environment and Natural Resources Office
 - d. City DRRM Office
 - e. City Planning Office
 - f. City Social Welfare & Development Office
5. Other Agencies, Offices and NGOs/CSOs (5 participants)
 - a. Office of the Civil Defense IX
 - b. Department of Agriculture IX
 - c. TBD
6. Technical Working Group, Committees and Working Staff, Regional/Division DRRM Coordinators and COS DRRM Coordinators (18 participants)
7. Video and Photo Technical Team (10 participants)



2025 REGIONAL CLIMATE CHANGE CARAVAN

Theme:

"EduResilience 2025: Strengthening Learning
Continuity and Climate Resilience in Basic Education"

2025 REGIONAL CLIMATE CHANGE CARAVAN

November 14, 2025 (Friday) | 8:00 AM - 3:00 PM
Zamboanga del Norte Convention and Exhibition
Center, Dipolog City

ACTIVITY

Opening Ceremonies
Preliminaries
Opening Salvo

Presentation of Participants

Welcome Remarks

Opening Message

Message of Support

Intermission Number

Presentation of
DRRMS Key Initiatives

Introduction of
the Keynote Speaker

Keynote Address:
CCAM in the
Department of Education

Awarding of Certificate
& Token of Appreciation

Photo Opportunity

DETAILS

Technical Working Group

Audio/Visual Presentation

Tinig at Indak Sayaw
Dance Troupe of
Punta National High School

Sheila Rose B. Apiag, JD
Chief, ESSD DepEd ROIX

Dr. Ma. Liza R. Tabilon, CESO V
Schools Division Superintendent
Dipolog City, DepEd ROIX

Ruth L. Fuentes, CESO III
Regional Director, DepEd ROIX

Hon. Darel Dexter T. Uy
Provincial Governor
Zamboanga del Norte

Dipolog Pilot Demonstration
School Rondalla Ensemble

Kathlenn Grace F. Baguio
Reg. DRRM Coordinator, DepEd ROIX

Dr. Gregorio Cyrus R. Elejorde, CESO IV
Assistant Regional Director, DepEd ROIX

Director Felino O. Castro V
DRRMS, DepEd Central Office

Technical Working Group

LUNCH BREAK

Presentation of
2025 ZAMPEN DRRM-CCAM
Initiatives and Practices

Message of Support

Video Presentation of
Ceremonial Tree Planting

Audio Visual Presentation

Armie A. Bergado
Acting Provincial Agriculturist
Office of the Provincial Agriculturist

Audio Visual Presentation

Continuation...

**Signing of Tree of Commitment &
Distribution of Seedlings**

Acknowledgement

Community Singing

Photo Opportunities

Participants

Dr. Gregorio R. Cyrus Elejorde, CESO IV
Assistant Regional Director, DepEd ROIX

All participants
to be led by Teodora M. Ortiz
PDO II, DRRM Coordinator

END

Master of Ceremony:
Ritche T. Dagumo
MT I, Sergio Osmeña NHS, DepEd ZDN

Production Team:
ZN PRISM
ZDN DepEd IX

