



Republic of the Philippines
Department of Education
 REGION IX - ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY


INVITATION TO AUCTION

Date: March 25, 2026	Auction No.: AN-2026-DISP-03-02	
Name of Establishment:*		
Business Permit No.:*	PHIIGEPS Registration No.: 9	TIN:*

The DepEd Dipolog City Schools Division, through its Bids and Awards Committee (BAC) on Disposal, intends to dispose Unserviceable Properties through Public Auction.

Qualified bidders of known qualifications are invited to submit their quotation/proposal, duly signed by you or your duly authorized representative not later than March 30, 2026 9:00 AM subject to the Terms and Conditions provided in this ITA.

Prospective bidders who will submit a proposal with the highest calculated and responsive offer shall be selected. A copy of your Mayor's/Business Permit and Income/Business Tax Return is also required to be submitted along with your quotation/proposal if such records or documents have not been submitted to the SDO Supply Office. Open quotations may be submitted, manually or through email with attached scanned and accomplished ITA at glynnstege.panares@deped.gov.ph. For clarification, you may also contact The BAC on Disposal Secretariat on mobile no. 09674708999.


SERAPINO E. ESTEBAT JR.
 BAC on Disposal Chairperson

INSTRUCTIONS TO BIDDERS:

1. Accomplish the Invitation to Auction Form correctly and accurately.
2. Do not add to, alter or modify the contents of this form in any way.
3. Technical specifications with an asterisk (*) are mandatory.
4. Failure to comply with any of the mandatory requirements will disqualify your quotation.
5. Failure to follow these instructions will disqualify your entire quotation.

Terms and Conditions:

1. Bidders shall provide correct and accurate information required of them.
2. Bidders may quote for any or all of the items.
3. Price quotation must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation denominated in Philippine peso shall include all taxes, duties and or levies payable.
5. Award of contract shall be made to the highest quotation which complies with the minimum technical specifications and other terms and conditions stated therein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
7. The item(s) shall be picked up according to the requirements in the technical specifications.
8. In case of two or more bidders which submitted the highest calculated and responsive quotation, SDO Dipolog City shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
9. Liquidated damages equivalent to one-tenth (0.1%) of the junk value of the goods not picked up within the prescribed delivery period shall be imposed per day of delay. The SDO Dipolog City shall rescind the contract once the cumulative amount of liquidated damage reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Form 08, OSDS-BAC-01, Rev.2, effective 09/19/24



Address: Purok Farmers, Olingan, Dipolog City
 Email: dipolog.city@deped.gov.ph
 Website: www.depeddipolog.net
 Facebook: DepEd Tayo – Division of Dipolog City

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

QTY	UNIT	TECHNICAL SPECIFICATIONS	OFFERED PRICE PER PIECE	TOTAL OFFERED QUOTATION
(A)			(B)	(A x B)
1	pc	Printer, Epson L3153, SN: X932288946		
1	pc	Printer, Brother DCP-T720DW, SN: E8072601H775532		
1	pc	Printer, Epson L3210, SN: X8HV115653		
1	pc	Printer, Epson L360- from SN: VGFK185433		
1	pc	AVR, Secure		
1	pc	AVR, Ultrapower		
1	pc	AVR, Secure, YY18080623803		
1	pc	AVR, Secure		
1	pc	AVR, Secure YY170-315865		
1	pc	AVR, Power Fox		
1	pc	AVR, Ultrapower		
1	pc	AVR, Secure		
1	pc	AVR, Radius		
1	pc	AVR, Secure		
1	pc	AVR, Secure		
1	pc	AVR, Secure		
1	pc	Keyboard, RAPOO SN: 1910AW7LVS29		
1	pc	Keyboard, HP, SN: BCYUH0BCP23681		
1	pc	Keyboard, KA150, SN: KA1508J002193		
1	pc	Keyboard, KM-2000, 20001606001078		
1	pc	Keyboard, HP, SN: 697737-L31, CT: BCYUH0BCP23690		
1	pc	Keyboard, HP, PN: 697737-L31, CT: BCYUH0BCP23685		
1	pc	Paper Shredder		
1	pc	Keyboard, Dell		
1	pc	Laptop, HP, SN: 5CG6290HS4		
1	pc	Laptop, Samsung, SN: 2W8N93JZA001900		
1	pc	Laptop, Coby, SN: RDPGWNBPC2168202112004415		
1	pc	Laptop, Asus, SN: H5N0WU049001186, X441UA-VX168T		
1	pc	Laptop, Acer, SN: NXMXJSP002544083993400		
1	pc	Laptop, Acer, SN: NXVA85P005510001677600		
1	pc	Laptop, Acer, SN: NXMMVSP001438140967600		
1	pc	Laptop, Asus, SN: B7N0CJ659396305		
1	pc	Laptop, Asus, Apple Green, SN: B7N0BC28046129F		
1	pc	Laptop, Coby, SN: RDPGWNBPC2168202112003350		
1	pc	Laptop, HP, SN: 5CG62907TK		
1	pc	Laptop, HP, SN: 5CG290F5L		
1	pc	Laptop, Acer, SN: NXVA85P005510001717600		
1	pc	Laptop, Asus, Apple Green, SN: B7N0BC28021629D		
1	pc	Laptop, HP, SN: 5CG62908H0		

1	pc	Laptop, HP, SN: 5CG62903TY with bag		
1	pc	Laptop, HP, SN: 5CG6290DY4 with bag		
1	pc	Laptop, Acer, SN: NXXMJSP00254407E343400 with bag		
1	pc	Laptop, HP, SN: 5CG629039Q with bag		
1	pc	Laptop, Asus, SN: B7N0AS45559929C with Toshiba bag		
1	pc	Laptop, Lenovo Thinkpad, SN: LR-LXZ6H with bag		
1	pc	Laptop, HP, SN: 5CG6290F8F with bag		
1	pc	Laptop, Blue		
1	pc	CPU System Unit, Asus		
1	pc	CPU System Unit, Samsung		
1	pc	CPU System Unit, HP, SN: SGH630R2Z1		
1	pc	CPU System Unit, Samsung, Super Whitemaster		
1	pc	CPU System Unit, Asus G-Force		
1	pc	CPU System Unit, Samsung, Super Whitemaster		
1	pc	CPU System Unit, Vannix with Samsung DVD Rom		
1	pc	CPU System Unit, Civo		
1	pc	CPU System Unit, Civo		
1	pc	CPU System Unit, CIVO, SN: TH89D1406P with Mouse		
1	pc	CPU System Unit, Civo		
1	pc	CPU System Unit, G-Force, SN: PW-83562-5 K07		
1	pc	CPU, System Unit, MB: AF2106ZD200836, HDD: ZZAH5NXZ		
1	pc	UPS, Secure, 310026736A7016060		
1	pc	UPS, AWR		
1	pc	UPS, APC		
1	pc	UPS, Secure		
1	pc	UPS, Secure		
1	pc	UPS, AOC		
1	pc	UPS, Blazer 720VA, 231710508396		
1	pc	UPS		
1	pc	Telephone, Gigaset DA310		
1	pc	Telephone, Panasonic, 9BBWC030780		
1	pc	Telephone, Gigaset DA310, S30054-S6528-Y701-3		
1	pc	Monitor, Samsung, CRT LB1HMAL80387412		
1	pc	Monitor, AOC, SN: FULD51A000604		
1	pc	Monitor, HP, SN: 3CQ6201SVL		
1	pc	Monitor, AOC, SN: CLCBAHA20330		
1	pc	Monitor, AOC, SN: L8192JA010239		
1	pc	Monitor, AOC, SN: F1086JA026399		
1	pc	Monitor, AOC, SN: L8192JA010099		
1	pc	Monitor, AOC, SN: L8192JA010238		
1	pc	Monitor, HP, SN: 3CQ6201SWB		
1	pc	Monitor, AOC, SN: FSVD51A000614		
1	pc	Monitor, AOPEN, SN: MMA1PSS00213800A8E3W01		

1	pc	Monitor, AOC, SN: DNIBCHA003952		
1	pc	Monitor, AOC, SN: L8094JA002102		
1	pc	Monitor, AOC, SN: L8192JA010074		
1	pc	Monitor, AOC, SN: L8094JA002116		
1	pc	Monitor, AOC, SN: W18A4JA000622		
1	pc	Monitor, HP, SN: 3CQ6201SVN		
1	pc	Monitor, AOC, SN: F1086JA026412		
1	pc	TV, Samsung 42", SN: ALFV3DGS100473M		
1	pc	Tablet, Lenovo		
1	pc	Binding Machine, Quaff		
1	pc	Hard Drive, Seagate, SN: NA9BB3YC		
1	pc	Air Purifier, Skyclear		
1	pc	Stapler, Joy		
7	pc	Power Supply		
		Nothing Follows*		

TOTAL AMOUNT IN WORDS:

TOTAL AMOUNT IN FIGURES:

PICK UP SCHEDULE	YES	NO	REMARKS
Pick-up: must be picked up within three (3) calendar days upon approval of the sample/upon receipt of Notice of Award			

Signature over Printed Name

Position/Designation in the Establishment

Contact Number/s

Date Accomplished