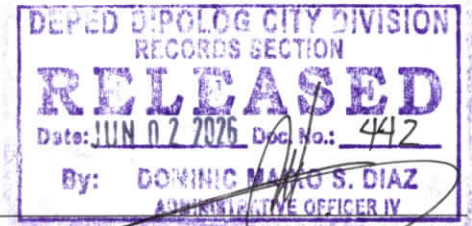




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



June 2, 2026

DIVISION MEMORANDUM

No. 442, s. 2026

**SECOND AND FINAL PREPARATION MEETING FOR THE YOUTH IDEATION
 LAB ON CHILD ONLINE PROTECTION**

To: Chief Education Supervisors
 Public Schools District Supervisors
 Select Secondary School Principals
 Child Protection Focal Persons
 Select Teaching and Non-Teaching Personnel
 Select Students
This Division

- In line with the communication from the Center for the Prevention and Treatment of Child Sexual Abuse (CPTCSA), this Office hereby informs all concerned of the conduct of the **Second and Final Preparation Meeting** preparatory to the implementation and presentation phase of the Youth Ideation Lab on Child Online Protection.
- The meeting will be held on **June 5, 2026 (Friday), from 10:00 A.M. to 3:00 P.M. at the MSWDO Liloy**, with the objective of **ensuring the readiness of all participating youth delegates, mentors, and partner agencies**.
- Participants in this activity include the officially endorsed student delegates from the Schools Division of Dipolog City, together with their respective mentors and representatives from partner agencies involved in the implementation of the Youth Ideation Lab. Below are the official list of participants:

NAME	SCHOOL	POSITION
Saint Kyle S. Regencia	Dipolog City National High School	SSLG President
John Michael D. Cerna	Dipolog City National High School	Student Advocate
Jhennah Mae Tubio	Zamboanga del Norte National High School	Student Advocate
Nathan Gabriel Uy	Zamboanga del Norte National High School-Turno	SSLG President
Ashley Pagasian	Galas National High School	SSLG President
Cielbert E. Dondoyano Jr.	SGOD-LFU	PDO I





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Kathlyn A. Bendaño	Dipolog City National High School	Teacher III,
Celeislee Shane Vidad	Dipolog City National High School	Teacher III

4. School Heads are hereby requested to **ensure attendance of the identified participants** and to provide necessary administrative support, including coordination of parental consent and travel arrangements in compliance with child protection and safeguarding protocols.

5. **Free transportation** shall be facilitated by this Division. Participants are advised to assemble at the Schools Division Office (SDO), Government Center, Sta. Isabel, on June 5, 2026, at 6:00 a.m. for departure to the venue. Likewise, the return trip from the venue to the SDO is scheduled on June 5, 2026, at 5:00 p.m. For transportation-related concerns, participants may contact the assigned driver:

• **Ruel Rael 0964 722 1928**

6. **Meals, including lunch and snacks**, shall be provided by the Center for the Prevention and Treatment of Child Sexual Abuse (CPTCSA) for all participants during the conduct of the activity.

7. Teaching personnel who shall attend and render service during the activity shall be entitled to Service Credits (SC), subject to existing Civil Service Commission and Department of Education rules and regulations.

8. Student participants are required to submit their **duly signed Parent's Consent, Waiver, and Release Form** on or before June 4, 2026. See attached enclosure.

9. For clarifications and inquiries regarding this issuance, all concerned parties are directed to coordinate with the DLFCs:

Cielbert E. Dondoyano Jr., MPM PDO I, 0956 590 9773	Fritzella Sam P. Sarande MBA PDO I, 0917 130 0183
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10. Immediate dissemination of and strict compliance with this Memorandum is directed.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent

Ref.: None
Encl.: Invitation Letter, Parent's Consent,
Waiver, & Release Form
SGOD/LFU/FSPS
June 2, 2026



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PARENT/GUARDIAN'S CONSENT FORM

Name of learner: _____

Date of birth: _____ Sex: _____

Allergies: _____

Blood type: _____

Parent/Guardian's Name: _____

Relationship to learner: _____

Home address: _____

Contact number: _____

Adviser/Teacher's Name: _____

School: _____

Contact Number: _____

Activity: **SECOND AND FINAL PREPARATION MEETING FOR THE YOUTH IDEATION LAB ON CHILD PROTECTION**

Date: Friday, June 5, 2026

Time: 10:00 a.m. to 3:00 p.m.

Venue: MSWD Liloy

As the parent/guardian of the abovementioned learner, I hereby acknowledge that I have been informed of the details of the off-campus activity and voluntarily and freely elect to participate in this off-campus activity. Furthermore, I understand the risks associated with an off-campus activity and agree that the rules and regulations established for the said activity are for the safety and security of the participants, and thus agree to instruct my child or children to obey them.

I also authorize the oversight proponent of the activity to gather and utilize the data and information, including personal information and images, that may arise during the activity, in accordance with the Data Privacy Act of 2012.

Having understood all the aforementioned, I hereby consent to allow my child or children to participate, acknowledging all of the foregoing. I am also solely responsible for providing travel insurance and any expenses for my child or children's participation in the activity.

Parent/Guardian's Printed Name & Signature

Date



CENTER FOR THE PREVENTION AND TREATMENT OF CHILD SEXUAL ABUSE (CPTCSA) INC.



May 18, 2026

DR. MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent
Department of Education – Dipolog City

Dear Dr. Tabilon:

Greetings of peace and collaboration!

The Center for the Prevention and Treatment of Child Sexual Abuse (CPTCSA), Inc. respectfully informs your good office regarding the conduct of the Youth Ideation Lab on Child Online Protection focusing on Online Sexual Abuse or Exploitation of Children (OSAEC).

As part of the activity implementation, an Initial Planning and Coordination Meeting will be conducted on **May 25, 2026, from 10:00 A.M. to 3:00 P.M. at the CPTCSA Dipolog Office**. This meeting aims to finalize the youth-led project concepts, provide mentoring sessions, and guide participating youth delegates in preparing their project proposals related to child online protection and advocacy initiatives.

Further, a **Second and Final Preparation Meeting prior to the implementation and presentation proper will be conducted on June 5, 2026, from 10:00 A.M. to 3:00 P.M., at the MSWDO Liloy**, to ensure the readiness of all participating youth delegates, mentors, and partner agencies.

The Youth Ideation Lab is a youth-led initiative launched by CPTCSA following the Asia-Pacific Youth-Led Summit held last April 13–17, 2026. The initiative aims to strengthen youth participation, leadership, and community-based action in promoting child online protection and addressing OSAEC concerns within local communities.

As discussed during the recently conducted virtual orientation and planning meeting participated in by CPTCSA representatives, DepEd personnel, youth mentors, and youth delegates from Dipolog, Roxas, and Liloy, participating youth teams are expected to develop and present proposed projects related to online child protection and youth-led advocacy initiatives.

In line with this, may we respectfully request your office to allow and support the participation of the following selected student delegates from Dipolog City who will represent the Schools Division during the activities:

1. Saint Kyle S. Regencia – Dipolog City NHS
2. John Michael D. Cerna – Dipolog City NHS
3. Jhennah Mae Tubio – Zamboanga del Norte NHS
4. Nathan Gabriel Uy – Zamboanga del Norte NHS-Turno
5. Ashley Pagasian – Galas NHS

The students will be accompanied and guided by their respective mentors:

- Mr. Cielbert Dondoyano, Jr. – Project Development Officer I, Learner Formation Unit

CENTER FOR THE PREVENTION AND TREATMENT OF CHILD SEXUAL ABUSE (CPTCSA) INC.



- Ms. Fritzella Sam Sarande – Project Development Officer I, Learner Formation Unit

Further, we respectfully seek your assistance in **facilitating the parental consent and necessary travel authorization** of the participating student delegates to ensure compliance with child safeguarding and protection protocols.

In this regard, we also humbly seek the support of the Department of Education in **providing transportation assistance for the participating student delegates and mentors during the conduct of the said activities. CPTCSA will provide snacks and lunch for all participants;** however, due to limited project resources, transportation expenses are respectfully requested from your good office to help ensure the safe and active participation of the delegates.

The activity also aims to provide young people with opportunities to enhance their competencies in leadership, program management, community engagement, and advocacy for safer online environments for children.

We sincerely hope for your favorable consideration and continued support toward meaningful youth participation and child protection initiatives.

Thank you very much, and more power.

Respectfully yours,

LOVELY P. BELOTENDOS
Child Participation Officer

Approved by:

ATTY. JEFFERSON A. DELA CRUZ
CPTCSA – GP Project Manager