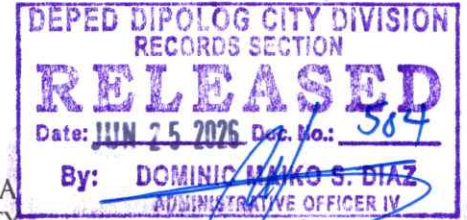




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



June 24, 2026

DIVISION MEMORANDUM

No. 504, s. 2026

**SUBMISSION OF GENERAL PLAN OF ACTION OF STUDENT-LED ORGANIZATIONS
FOR SCHOOL YEAR 2026-2027**

To: Chief Education Supervisors
Learner Formation Unit
Public Schools District Supervisors
School Heads and Principals
Supreme Elementary Learner Government Presidents and Advisers
Supreme Secondary Learner Government Presidents and Advisers
Barkada Kontra Droga Chapter Presidents and Advisers
Youth for Environment in Schools Organization Presidents and Advisers
Peer Health Navigators Network Presidents and Advisers
This Division

1. Pursuant to the Department of Education's commitment to developing learners who are empowered, responsible, and actively engaged citizens, the Bureau of Learner Support Services (BLSS), through the Youth Formation Division (YFD), continues to strengthen learner participation through various student-led organizations and programs. In line with this, this Memorandum announces the **submission of the General Plan of Action (GPOA)** of the Supreme Elementary Learner Government (SELG), Supreme Secondary Learner Government (SSLG), Barkada Kontra Droga Chapter (BKDC), Youth for Environment in Schools Organization (YES-O), and Peer Health Navigators Network (PHNN) for School Year 2026-2027.
2. In accordance with DO 9, s. 2026, **all co-curricular activities shall not be conducted during the instructional block.** Programs, projects, and activities (PPAs) of student-led organizations shall be scheduled only during the designated opening block, enrichment or end-of-term block, and other periods authorized under the standardized school calendar. All concerned are advised to carefully review the provisions of the said Order and ensure compliance in planning their activities.
3. The submitted GPOA shall serve as the official annual plan of the organization and shall contain all proposed programs, projects, and activities (PPAs) for the entire school year. **Student-led organizations are strongly encouraged to undertake only those activities reflected in their approved GPOA.** Requests for additional activities not included in the submitted plan may be considered on a case-to-case basis, subject to review and recommendation by the Division Learner Formation Unit and compliance with existing DepEd policies, particularly those relating to learner welfare and the non-disruption of instructional time.
4. The conduct of activities beyond regular school hours, including weekends and holidays, shall be subject to the approval of the School Head. In such cases, the provisions of DO 66, s. 2017 or the Implementing Guidelines on the Conduct of Off-Campus Activities





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and other relevant issuances shall be strictly observed. Appropriate parental consent and necessary safety measures shall likewise be secured prior to implementation.

5. This Memorandum further reiterates the Department's No Collection Policy. **No learner shall be required to pay any fee, contribution, or financial obligation as a condition for joining or participating in any student-led organization activity.** To support the implementation of approved PPAs, student leaders and advisers are encouraged to coordinate with the SELG/SSLG, Parents-Teachers Association (PTA), local government units, non-government organizations, and other stakeholders whose programs and objectives align with the Department's mission and goals.

6. Advisers shall provide technical guidance, supervision, and coaching to student leaders in the preparation and implementation of their respective GPOAs. Attached to this Memorandum are the following documents:

- Annex A – General Plan of Action (GPOA) Template
- Enclosure 1 – Guide on Accomplishing the GPOA
- Enclosure 2 – GPOA Submission and Uploading Procedures
- Annex B – Activity Completion Report Template

7. The schedule for the submission and uploading of GPOAs shall be as follows:

Organization	Date
Supreme Secondary Learner Government (SSLG)	June 29, 2026
Youth for Environment in Schools Organization (YES-O)	July 6, 2026
Barkada Kontra Droga Chapter (BKDC)	July 6, 2026
Supreme Elementary Learner Government (SELG)	July 13, 2026
Peer Health Navigators Network (PHNN)	July 13, 2026

Note: Refer to Enclosures 1 and 2 for the detailed procedures on the preparation, submission, and uploading of the GPOA.

8. For clarifications and further information, all concerned may coordinate with the Schools Governance and Operations Division – Learner Formation Unit (SGOD-LFU) through the following:

Cielbert E. Dondoyano Jr.	Project Development Officer I	0956 5909 773
Fritzella Sam P. Sarande	Project Development Officer I	0917 130 0183

9. Immediate dissemination of and strict compliance with this Memorandum are directed.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

Ref.: DepEd Orders 66, s. 2017; 9, s. 2026
Encl.: Accomplishment and Submission of GPOA
SGOD/LFU/CEDJ
June 24, 2026



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